Annex-I

**Standard Format for C.V.**

|  |  |
| --- | --- |
| 1. | Full Name in English:-..........................................  Latest Passport Size Color Photograph  Full Name in Hindi: -............................................. |
| 2. | Short Name :- ....................................................... |
| 3. | Father’s/ Mother’s Name :-.................................. |
| 4. | Date of Birth:- ....................................................... |
| 5. | Present Address:-................................................... |
| 6. | Permanent Address:- ............................................ |

7. Present/ Last position held with full address **:-**..................................................

........................................................................................................................................................................................................................................................................................................................................................................................................................................

8. Telephone with STD Code:-

Landline (O): .........................................................

Landline (R): .........................................................

Fax. No.: .........................................................

Mobile No.: .........................................................

1. Email :....................................................................................................................

10. Website, if any: .........................................................................................................

11. Summary (Not more than 300 words) about the applicant:

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12. (a) Academic Qualifications (beginning from the first degree received) :-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Degree/  Course | Year | % of  Marks/  Grade | Name of  University | Remarks if any |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

12. (b) Post Doctoral/Training Experience including academic visits abroad:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Duration | Institution | Designation | Nature of Work |
|  |  |  |  |  |
|  |  |  |  |  |

13. (a) Teaching Experience (from date of first appointment):-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. | Position | Duration | | Total Duration | Actual Date of Joining and Remarks if any |
| No. |  |  |  | in years |  |
|  |  | From | To |  |  |
|  |  |  |  |  |  |
| 1. | Assistant Professor |  |  |  |  |
| 2. | Associate Professor |  |  |  |  |
| 3. | Professor |  |  |  |  |
| 4. | Others: Director/ Emeritus Professor/ Vice-Chancellor |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 13. | (b) | Participation and contribution in relevant areas in higher education | | | | |
|  | | | Organization | Area of specialization | Duration | |
| From | To |
| Visiting Professor | | |  |  |  |  |
| Resource Person | | |  |  |  |  |
| Others (Specify) | | |  |  |  |  |

**13. (C)**

|  |  |  |
| --- | --- | --- |
| S.No. | Nomenclature of Innovative Academic Programmes formulated | Year of Introduction |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 13. | (d) | | Important MoUs formulated for academic collaborations : | | |
| S.No. | | MoUs formulated | | Name of Agencies/ Departments involved | Year of MoU |
|  | |  | |  |  |

13(e) Position of Chairs:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name of Chair | Name of Agencies/ Departments involved | Period of holding the chair |
|  |  |  |  |

1. (a) Experience of Academic Administration (viz Dean/ Director/ HoD/ Proctor/ Warden/ Superintendent/Registrar/IQAC etc.

| S.  No. | Name of  Institution | Position  Held | Task/  responsibilities  assigned | Duration | | Duration  in Year | Remarks  if any |
| --- | --- | --- | --- | --- | --- | --- | --- |
| From | To |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

14 (b) Contribution un Corporate Life of University, Community Engagement, Experience of Pedagogy, Curriculum Framing and Conduct of Examination (University/State/National Level), Served in Statutory Bodies, University Recruitment Process etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of  Institution | Position  Held | Task/Responsibilities Accomplished | Period | Remarks if any |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. (a) Research Experience:-

| S.  No. | Name of  Institution | Research Position  Held | Research  Areas Pursued | Duration | | Duration in  Year |
| --- | --- | --- | --- | --- | --- | --- |
| From | To |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

15 (b) Sponsored Research Projects :-

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of the Project | Funding Agency | Position  Held | Duration | | Remarks if Any |
| From | To |
|  |  |  |  |  |  |  |
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16. Special achievements:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of | Position | Period | Detail of special |
| No. | Institution | Held |  | achievement |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

1. Publications output :-
   1. No. of research papers published in International journals:-
   2. No. of research paper published in National journals:-
   3. Paper presented in International conference / seminars/ workshops
   4. Papers presented in National conference /seminars/workshops
   5. Books authored :
   6. Books edited/Chapter:
   7. Popular articles:
   8. Monographs:
   9. Training Modules:
   10. Patents, if any:
   11. Any other publications:

Note:- List of publications as above should invariably enclosed with C.V.

18. (a) Awards/Honors/Merit Certificates/ Applications/Fellow etc:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of Award | Year | Details of | Contribution for which award/ |
| No. |  |  | awards | given |
|  |  |  |  |  |

18 (b) Fellow of Academy/ Professional Societies etc.

|  |  |
| --- | --- |
| S.  No. |  |
|  |  |

19. Association with International institution / agencies / Societies.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | | Contribution done |
| No. | Institution | association |  |  |  |
|  |  |  | From | To |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

20. Association with National level institutions / agencies / Societies.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | | Contribution |
| No. | Institution | association |  |  | done |
|  |  |  | From | To |  |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

21. Consulting experience

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Client /Organization Name | Nature of Assignment | Duration of Assignment |
|  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 22. | Guide assignments   |  |  |  | | --- | --- | --- | | S. | Level | No. of students guided | | No. |  | | 1. | P.G. |  | | 2. | M. Phil |  | | 3. | Ph.D. |  | | 4. | Post Doctorate |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 23. | Your vision for the University (upto 500 words) : | | | | | |
| 24. | Details of References, if any | | | | | |
|  | S.  No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
|  | 1. |  |  |  |  |  |

25. Are there any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/ Criminal court in India or abroad: YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies):

YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

27. Please attach

(i) List of Publication,

(ii)Appointment Order as Professor,

(iii) Experience Certificate from Employer mentioning actual date of joining as Professor,

(iv) Any relevant documents to (25) & (26) .

**DECLARATION BY THE CANDIDATE**

I solemnly declare/affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

Signature of the Applicant