Annex-I

**Standard Format for C.V.**

|  |  |
| --- | --- |
| 1. | Full Name in English:-..........................................Latest Passport Size Color PhotographFull Name in Hindi: -.............................................  |
| 2. | Short Name :- .......................................................  |
| 3. | Father’s/ Mother’s Name :-.................................. |
| 4. | Date of Birth:- ....................................................... |
| 5. | Present Address:-................................................... |
| 6. | Permanent Address:- ............................................ |

7. Present/ Last position held with full address **:-**..................................................

........................................................................................................................................................................................................................................................................................................................................................................................................................................

8. Telephone with STD Code:-

 Landline (O): .........................................................

 Landline (R): .........................................................

 Fax. No.: .........................................................

 Mobile No.: .........................................................

1. Email :....................................................................................................................

10. Website, if any: .........................................................................................................

11. Summary (Not more than 300 words) about the applicant:

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12. (a) Academic Qualifications (beginning from the first degree received) :-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Degree/Course | Year | % of Marks/Grade | Name ofUniversity | Remarks if any |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

12. (b) Post Doctoral/Training Experience including academic visits abroad:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Duration | Institution  | Designation | Nature of Work |
|  |  |  |  |  |
|  |  |  |  |  |

13. (a) Teaching Experience (from date of first appointment):-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Position | Duration | Total Duration | Actual Date of Joining and Remarks if any |
| No. |  |  |  | in years |  |
|  |  | From | To |  |  |
|  |  |  |  |  |  |
| 1. | Assistant Professor |  |  |  |  |
| 2. | Associate Professor |  |  |  |  |
| 3. | Professor |  |  |  |  |
| 4. | Others: Director/ Emeritus Professor/ Vice-Chancellor |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 13. | (b) | Participation and contribution in relevant areas in higher education |
|  | Organization | Area of specialization | Duration |
| From | To  |
| Visiting Professor  |  |  |  |  |
| Resource Person |  |  |  |  |
| Others (Specify) |  |  |  |  |

**13. (C)**

|  |  |  |
| --- | --- | --- |
| S.No. | Nomenclature of Innovative Academic Programmes formulated | Year of Introduction |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| 13. | (d) | Important MoUs formulated for academic collaborations : |
| S.No. | MoUs formulated | Name of Agencies/ Departments involved | Year of MoU |
|  |  |  |  |

13(e) Position of Chairs:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name of Chair | Name of Agencies/ Departments involved  | Period of holding the chair |
|  |  |  |  |

1. (a) Experience of Academic Administration (viz Dean/ Director/ HoD/ Proctor/ Warden/ Superintendent/Registrar/IQAC etc.

| S.No. | Name ofInstitution | PositionHeld | Task/responsibilitiesassigned | Duration | Durationin Year | Remarksif any |
| --- | --- | --- | --- | --- | --- | --- |
| From | To |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

14 (b) Contribution un Corporate Life of University, Community Engagement, Experience of Pedagogy, Curriculum Framing and Conduct of Examination (University/State/National Level), Served in Statutory Bodies, University Recruitment Process etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Name ofInstitution | PositionHeld | Task/Responsibilities Accomplished | Period  | Remarks if any  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. (a) Research Experience:-

| S.No. | Name ofInstitution | Research PositionHeld | ResearchAreas Pursued  | Duration | Duration inYear |
| --- | --- | --- | --- | --- | --- |
| From | To |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

15 (b) Sponsored Research Projects :-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Title of the Project | Funding Agency | PositionHeld | Duration | Remarks if Any |
| From | To |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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16. Special achievements:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of | Position | Period | Detail of special |
| No. | Institution | Held |  | achievement |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

1. Publications output :-
	1. No. of research papers published in International journals:-
	2. No. of research paper published in National journals:-
	3. Paper presented in International conference / seminars/ workshops
	4. Papers presented in National conference /seminars/workshops
	5. Books authored :
	6. Books edited/Chapter:
	7. Popular articles:
	8. Monographs:
	9. Training Modules:
	10. Patents, if any:
	11. Any other publications:

Note:- List of publications as above should invariably enclosed with C.V.

18. (a) Awards/Honors/Merit Certificates/ Applications/Fellow etc:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of Award | Year | Details of | Contribution for which award/ |
| No. |  |  | awards | given |
|  |  |  |  |  |

18 (b) Fellow of Academy/ Professional Societies etc.

|  |  |
| --- | --- |
| S.No. |  |
|  |  |

19. Association with International institution / agencies / Societies.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | Contribution done |
| No. | Institution | association |  |  |  |
|  |  |  | From | To |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

20. Association with National level institutions / agencies / Societies.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | Contribution |
| No. | Institution | association |  |  | done |
|  |  |  | From | To |  |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

21. Consulting experience

|  |  |  |  |
| --- | --- | --- | --- |
| S. No.  | Client /Organization Name | Nature of Assignment | Duration of Assignment  |
|  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 22. | Guide assignments

|  |  |  |
| --- | --- | --- |
| S. | Level | No. of students guided |
| No. |  |
| 1. | P.G. |  |
| 2. | M. Phil |  |
| 3. | Ph.D. |  |
| 4. | Post Doctorate |  |

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|  |  |
| --- | --- |
| 23. | Your vision for the University (upto 500 words) : |
| 24. | Details of References, if any |
|  | S.No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
|  | 1. |  |  |  |  |  |

25. Are there any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/ Criminal court in India or abroad: YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies):

YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

27. Please attach

(i) List of Publication,

(ii)Appointment Order as Professor,

(iii) Experience Certificate from Employer mentioning actual date of joining as Professor,

(iv) Any relevant documents to (25) & (26) .

**DECLARATION BY THE CANDIDATE**

 I solemnly declare/affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

Signature of the Applicant