

Information Bulletin

FACULTY OF AGRICULTURE

2017-18



**AGRICULTURE UNIVERSITY, JODHPUR
(RAJASTHAN) –342 304**

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(THE GOVERNOR OF RAJASTHAN)

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1. AGRICULTURE UNIVERSITY: JODHPUR

Introduction:

Agriculture University, Jodhpur was established on 14th September, 2013 by Government of Rajasthan under Agriculture University, Jodhpur Act 21 of 2013 to focus on holistic development of arid and semi-arid regions of the state covering 6 districts (Jodhpur, Barmer, Nagaur, Pali, Jalore and Sirohi), constituting 28% of total geographical area which is sustaining 20.8% human and 28.4% animal population of the state. The districts under jurisdiction of the university cover 3 agro climatic zones of the state. These are Arid Western Plain Zone Ia (Jodhpur and Barmer districts), Transitional plain of Luni Basin Zone Iib (Jalore, Pali, and Sirohi districts) and part of Transitional Plain of Inland Drainage Zone Iia (Nagaur district). The university has 1 institute of diploma and 3 colleges to produce highly competent educated human resources in agriculture and allied sciences besides 2 agricultural research stations, one each in zone Ia & Iib and 3 agricultural research sub stations, one in each zone to prepare, plan and perform highly need based research in this acute water scarce but naturally rich bio-diversified zone of the country. The third most important part in tri-pillar (Teaching, Research & Extension) of agricultural development, is the Extension i.e. transfer of technologies for reaching the doorsteps of the farming community by 6 Krishi Vigyan Kendras (KVKs), 2 in Nagaur district and 1 each in Jodhpur, Barmer, Jalore & Sirohi districts under the umbrella of the university. The different units of teaching, research and extension are coordinating systematically by the headquarter situated at Mandor, Jodhpur.

Mission and Goals:

The University is established with the mission of providing quality education, research and extension for betterment of the farmers.

The stipulated statutory mandates of the University are

- Making provision for imparting education in different branches of study, particularly Agriculture, Horticulture, Veterinary and Animal Husbandry, Forestry and other allied branches of learning and scholarship
- Further the advancement of learning and conducting research, particularly in agriculture and other allied branches
- Undertaking the extension education of such sciences/technologies especially for rural people of the State
- Such other purposes of the University from time to time determine



Objectives:

- ✓ Imparting high quality modern education and scientific research in the field of agriculture and its allied sciences
- ✓ To reach advancement in learning and conducting research, particularly in agriculture and other allied branches to increase quality, quantity and productivity of prominent crops cultivated in the jurisdiction area
- ✓ To undertake extension education of such sciences/technologies especially focused for rural people of the State engaged in agricultural activities
- ✓ To serve the society by satisfying the increasing demand for excellence in agricultural education, research and extension in the region and
- ✓ Taking the initiatives in innovation and creativity in the different fields of agriculture to keep up with the holistic development of the region.

The university has a **Directorate of Research** with required infrastructure for doing research on various aspects both at headquarter and at different research stations. A number of research projects funded from ICAR and other agencies in the university are in operation wherein postgraduate students also participate/involve by taking up their research problems.

The **Directorate of Extension Education** is another important component of the university responsible for the development of extension education processes and transfer of technology to the stake holders. Farm advisory service, organization of field days, Farmers fair, various trainings etc. through a number of Krishi Vigyan Kendras are some of the major activities of the Directorate.

Keeping in view the above extensive academic programmes, the university has created a **Directorate of Students Welfare** with the aim to plan and organize the co-curricular activities for the benefit of students at the University and College level. The main objectives of the Directorate are to coordinate different activities of NSS, Sports, Literary, Cultural, Placement and Counseling etc. to facilitate the overall personality development amongst the young students of the university to groom them as good citizens of the India. The Directorate is also supervising the Student's Union activities to allow them to work in a democratic way to solve the genuine problems of the students and to bridge the gap between the students and university administration.



Present Status:

The University is making all efforts for achieving its goals and objectives. It has three academic institutions. Colleges of Agriculture are situated one each at Mandor (Jodhpur), Sumrpur (Pali) and Nagaur. The jurisdictional area of the University covers 03 agro-climatic zones viz. Arid Western Plain Zone (Ia), Transitional Plain of Luni Basin (IIb) and part of Transitional Plain of Inland Drainage (IIa) of the State of Rajasthan, through, 02 agricultural research stations and 03 agricultural research sub-stations. The University also disseminates the latest technological interventions in the field of Agriculture and its allied subjects in 06 districts through 06 Krishi Vigyan Kendras. The University is also guiding and aiding extension machinery of the State Department of Agriculture and Allied Departments for overall development of the State, in particular and the country in general. The University has following units for education, research and extension education.

(A) Colleges/institutes:

- | | | |
|---|---|---------------------|
| 1. College of Agriculture, Mandor Jodhpur | - | Established in 2012 |
| 2. College of Agriculture, Sumerpur, Pali | - | Established in 2012 |
| 3. College of Agriculture, Nagaur | - | Established in 2015 |

(B) Agricultural Research Stations/Sub-Stations:

- | | | |
|--|---|---------------------|
| 1. Agricultural Research Station, Mandor (Jodhpur) | - | Established in 1983 |
| 3. Agricultural Research Station, Keshwana (Jalore) | - | Established in 1989 |
| 4. Agricultural Research Sub-Station, Sumerpur (Pali) | - | Established in 1972 |
| 5. Agricultural Research Sub-Station, Nagaur | - | Established in 1993 |
| 6. Agricultural Research Sub-Station, Samdari (Barmer) | - | Established in 1998 |

(C) Krishi Vigyan Kendras:

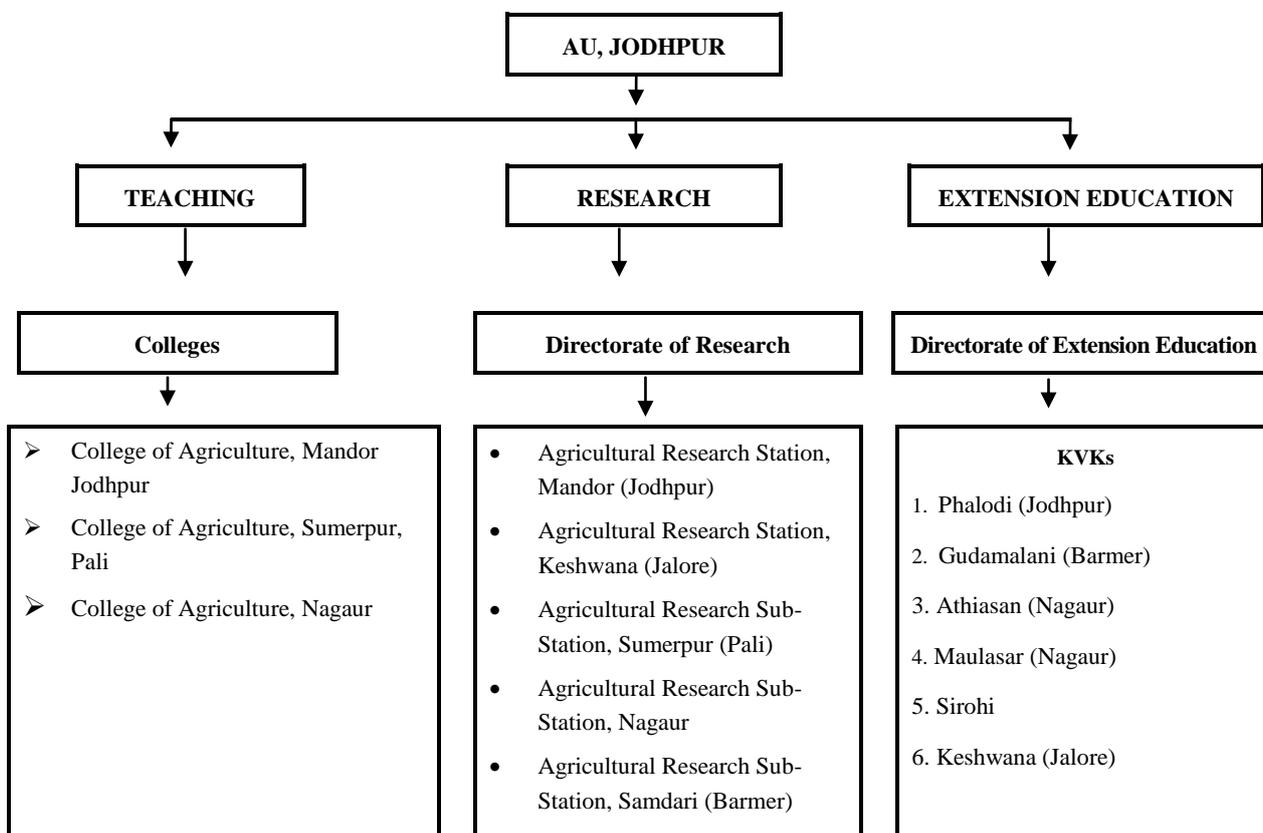
- | | | |
|--|---|---------------------|
| 1. Krishi Vigyan Kendra, Phalodi (Jodhpur) | - | Established in 2012 |
| 2. Krishi Vigyan Kendra, Gudamalani (Barmer) | - | Established in 2012 |
| 3. Krishi Vigyan Kendra, Athiasan (Nagaur) | - | Established in 2012 |
| 4. Krishi Vigyan Kendra, Maulasar (Nagaur) | - | Established in 1992 |
| 5. Krishi Vigyan Kendra, Sirohi | - | Established in 1989 |
| 6. Krishi Vigyan Kendra, Keshwana (Jalore) | - | Established in 1985 |



Agriculture University integrates teaching, research, extension education and service to fulfill its mandate as the Agricultural University of the state of Rajasthan. The students are the focus of the University as they seek intellectual, personal and cultural development. The University provides high quality undergraduate and post graduate instructions in various fields of agriculture and allied branches.

The Organizational Structure of the University:

The overall administration of the university is governed by the Vice-Chancellor, in association with Registrar and Comptroller. The mandatory activities of teaching, research and extension are carried out through the following institutional setup.





The University awards following degrees at under graduate and post graduate levels in the branches of Agricultural Science.

A. UNDERGRADUATE	B. POST GRADUATE:	C. Ph. D. PROGRAMME
B.Sc. (Hons.) Ag.	M.Sc. (Ag.) in <ul style="list-style-type: none">• Agronomy• Horticulture• Plant Breeding & Genetics	Nil

FACULTY OF AGRICULTURE:

The Faculty of Agriculture, Agriculture University, Jodhpur offers various degree programmes at its three campuses: Mandor, Sumerpur and Nagaur. The programmes and locations are given below:

COLLEGE	DEGREE	SUBJECT
College of Agriculture, Mandor	B.Sc. (Hons.) Ag.	All compulsory as per Fifth Dean's recommendation
	M.Sc.(Ag.)	Agronomy, Horticulture, Plant Breeding & Genetics.
College of Agriculture, Sumerpur	B.Sc. (Hons.) Ag.	All compulsory as per Fifth Dean's recommendation
College of Agriculture, Nagaur	B.Sc. (Ag.) Hons.	All compulsory as per Fifth Dean's recommendation

A brief information about constituent colleges is given below:

1. COLLEGE OF AGRICULTURE, MANDOR

The college is currently pursuing the academic programmes - (a) B.Sc. (Hons.) Ag. (50 including payment seats) and (b) M.Sc. (Ag.) 12 students (4-4 in each department).

Teaching:

The college imparts teaching in basic as well as scientific skills with a view to prepare a student for a career directly and indirectly concerned with the upliftment of rural people.

Extension:



The Faculty of College offers Extension opportunities to undergraduate and post graduate students to acquaint themselves with problems of farmers and communicate technological skills to farming community as a part of the curriculum.

Infrastructure:

The college building is well constructed and equipped with laboratories, common hall, examination hall, library etc.

College Hostels:

The College has no hostel at present.

Library:

The library is organized on modern lines with open shelf system having sufficient books. There is common reading hall, reading room for news-papers and magazines.

Administrative & Departments building:

The administrative building is an impressive building which houses offices of the Dean, Finance, Establishment, Student Section and Placement cell.

Computer Centre:

Computer facilities exist at the campus for the benefit of students and staff. In addition, there is a well-equipped computer lab with internet facility for imparting training to students.

Instructional and Research Farms:

The college has well developed research farms for agriculture and horticulture production. The instructional farm of 20 hectares serves as unit for crop production, practical training to students and research programmes.

Games & Sports:

The college has a track for athletics and an indoor stadium for badminton and table tennis having multigym facility. Cement paved and night lit basketball and volleyball are special attractions of the college.

NSS:

Every student takes part in NSS for two academic sessions and pass it satisfactorily as a requirement for undergraduate degree programmes.



2. COLLEGE OF AGRICULTURE, SUMERPUR

The college is located at Sumerpur, about 3 km from Sumerpur city on Jawai bandh road. The College has instructional and research laboratories, class rooms and a library. The laboratories are well-equipped.

Teaching:

The College imparts undergraduate teaching in the field of agriculture to prepare students for a career concerned with the uplift of rural life. For strengthening the teaching of undergraduate students, the faculties of teaching, research and extension at University level have been integrated.

Extension:

The Faculty of College offers Extension opportunities to undergraduate students to acquaint themselves with problems of farmers and communicate technological skills to farming community as a part of the curriculum.

Library:

The college has an excellent library with sufficient books. There is common reading hall, reading room for news-papers and magazines.

NSS/Physical Education:

Facilities for NSS/physical education are available. A student is expected to take active part in any one of these programmes which is also a requirement for undergraduate degree programme.

Hostel:

The college has one girl's hostel with a capacity of 20 rooms. Rooms are provided with furniture, fan and domestic power line. Television, Internet facilities, water coolers, indoor games and mess facilities are also available in the hostels.

Administrative & Departments building:

The administrative building is an impressive building which houses offices of the Dean, Finance, Establishment, Student Section and placement cell.

Bus Facility:

A college bus transports students from the college to their experimental sites as and when required.



Computer Cell:

Computer facility exists in the college for the benefit of students and staff. In addition there is well equipped computer lab for imparting training to students. Internet facility is also being installed in each room of the faculty.

Instructional and Research Farm:

The College has a farm of 25 hectares (from ARSS) which serves as unit of practical training of students and research programmes. The farm facilities includes tractor and other farm implements, irrigation facilities viz; sprinkler set, drip irrigation system and one water reservoir are also available on the farm.

Games & Sports:

The college has a track for athletics and an indoor stadium for badminton and having multigym facility. Cement paved and night lit basketball and volleyball are special attractions of the college. The college has well developed football and cricket grounds.

3. COLLEGE OF AGRICULTURE, NAGAUR

College of Agriculture, Nagaur came into existence on August 21, 2015 as the third constituent College of Agriculture University, Jodhpur. It is situated on state highway 5 km away from city and at present it is running in building of Government Polytechnic College Nagaur.

Infrastructure:

The college building is under construction.

Teaching:

The college imparts undergraduate teaching to the students in the field of agriculture for their career concerned. Teaching is being carried out by the college faculty, guest faculty and faculties from other unit of Agriculture University, Jodhpur. The college is gradually acquiring requisite facilities essential for effective teaching learning process.



2. ADMISSION

2.1 GENERAL INFORMATION:

- 2.1.1** Admission to B.Sc. Ag. and M.Sc. (Ag.) programme is done through a competitive examination (JET and Pre P.G. Test) for which application are to be submitted whenever requisitioned through a notification in newspapers, circulars and displays on the notice boards.
- 2.1.2** Normally the academic session commenced from July of every year.
- 2.1.3** Students whose cases of unfair means in the examinations are pending with university can be provisionally admitted to the same class provided that, the results committee imposes the penalty of cancelling more than the prevent examination; the provisional admission will stand cancelled.
- 2.1.4** No student shall be entitled to join more than one programme of studies concurrently.
- 2.1.5** New admissions at the entrance level of any programme are done at the beginning of each academic session only.
- 2.1.6** Admission cannot be claimed by any candidate as a matter of right.
- 2.1.7** Failures from other institutions shall not be allowed transfer.
- 2.1.8** Applicants who suppress or give wrong information/fact or put forged signature of the parents in the application forms or attach false certificate will forfeit their admission in addition to any other punishment which may be awarded to them.
- 2.1.9** Detention of candidate due to shortage of attendance at U.G. and P.G. level will not be treated as failure for the purpose of re-admission in the institution except for B.Sc. (Hons.) Ag. Pt-I and M.Sc. (Ag.)Pt-I where a student if detained due to shortage of attendance shall have to take fresh admission through JET)/Pre P. G, respectively.
- 2.1.10** All admissions are made on the basis of merit in Joint Entrance Test (JET)/Pre P. G. Test.
- 2.1.11** Physically handicapped candidates who apply under reserved quota shall be considered for that category only even if they are eligible for admission in general quota.
- 2.1.12** The admission of the students who are placed on waiting and/or are nominated by any agency will be done on the promise that the students will be able to complete 75% of the attendance requirement and course contents, otherwise the admission will be denied. No back-log will be carried out to the next examination and the students will have to pass the entrance test afresh to be eligible for admission.

2.2 ADMISSION RESTRICTIONS:

- 2.2.1** No candidate against whom a FIR has been lodged by the University or any of the constituent colleges shall be eligible for admission as a regular candidate in any constituent college of the University.



- 2.2.2** Any person, who has been convicted of a criminal offence or has been released on bail in connection with criminal offence and against whom the case is pending in a court of law, shall not be eligible for admission as a regular student in any constituent college of the University.
- 2.2.3** Any candidate who has indulged in misbehavior with his teacher or with any authority of the University shall be debarred from seeking admission in any of the constituent college of the University.

2.3 ADMISSION OF FOREIGN STUDENTS:

- 2.3.1** Foreign students are normally admitted under the category of ICAR nominee or through a bilateral arrangement with the University, if any.
- 2.3.2** No self financing foreign student will be given admission. They shall be supported either by Govt. of India, International Organization and/or their respective Government and approved by Govt. of India (ICAR, Department of Agriculture).
- 2.3.3** Foreign students must have a valid passport and visa before they can be given admission.
- 2.3.4** They must get themselves registered with the police (C.I.D.) within a fortnight of their arrival at the campus.
- 2.3.5** They should also register with the Foreign Students Advisor of the University.
- 2.3.6** All foreign students must get themselves medically checked by the nearest Civil Surgeon/ Surgeon/Supdt. of District Hospital at their own expenses and the certificate in a particular Performa available from the concerned college be submitted before they can be admitted.
- 2.3.7** All foreign students (fresh or returning from abroad) must get themselves screened for the AIDS (Acquired Immuno Deficiency Syndrome) at their own cost and submit screening certificate from an authorized Medical Officer before they can be considered for admission to any class.
- 2.3.8** If the student is found unfit due to any disease other than AIDS, he/she shall be declared temporarily unfit and can continue studies subject to University regulations. A student with confirmed AIDS disease will have to return to his/her country.
- 2.3.9** A foreign student sponsored through ICAR will be required to pay institutional fee as per norms besides the normal fees.

2.4 GENERAL ADMISSION PROCEDURE:

- 2.4.1** Admission to B.Sc. (Hons) Agriculture & M.Sc. (Ag.) programme is made through a competitive entrance examination (JET/ Pre-PG test) conducted by one of the SAUs in the State as decided by Govt. of Rajasthan.
- 2.4.2** The new applicants shall attach attested copies of the following certificates with the application form:
- (i) Mark sheet/Transcript card of the last qualifying examination.



- (ii) Transfer certificate from the Head of the institution last attended.
- (iii) Character certificate from the Head of the institution last attended.
- (iv) Other relevant documents necessary for claiming reservation, concessions, exemption, experience etc. as required in the application form.
- (v) A student migrating from other Universities will submit a migration certificate in original after final confirmation of admission.
- (vi) Bonafide domicile certificate, Wards of employees of other State Governments/ State Universities/Central Government but posted in Rajasthan, shall have to produce a certificate from the Head of the Office/Institute to consider his/her domicile status.
- (vii) Physical Fitness Certificate from Registered Medical officer/ practitioner.
- (viii) Employer's certificate for wards of Government employees.

2.4.3 The application received incomplete in any respect will not be considered.

2.4.4 The admitted students will have to submit the original certificates/documents for verification on their joining the institution which may be returned only after two months of submission.

2.4.5 Admission of in-service candidate of Agriculture University, Jodhpur will be done according to the existing rules of the University.

2.5 RESERVATION AND CONCESSIONS:

There are seats reserved for SC, ST, OBC, SBC, Physically handicapped/disabled persons in B. Sc. (Hons.) Ag. and M.Sc. (Ag.) programmes as per Govt. of Rajasthan policy. The details of these are provided in the respective application forms.

2.6 ADMISSION OF CONTINUING STUDENTS:

2.6.1 Students will be required to submit an application for admission to subsequent semester /class on or before schedule date.

2.6.2 Students whose cases of unfair means in examination are pending with the university can provisionally be admitted to the same class provided that if the result committee impose the penalty of cancelling more than the present examination, the provisional admission will stand cancelled.

2.6.3 Migration of students from other universities in the middle of a programme at either U.G. or P.G. level is not permitted.

2.6.4 The students admitted to a programme shall have to personally register in that programme at the college as per schedule notified.



2.7 MINIMUM REQUIREMENTS FOR ADMISSION:

2.7.1 B.Sc. (Hons) Ag. Part-I

Admission to B.Sc. (Hons) Ag. Part-I is done through Joint Entrance Test (JET) conducted either by any one SAU's of Rajasthan *i.e.* SKRAU, Bikaner, MPUAT, Udaipur, SKNAU, Jobner, AU, Jodhpur and AU, Kota at the time and place notified by the Controller of Examination. The minimum eligibility for a candidate to appear in JET is that the candidate must have passed 12th of the 10+2 (Academic) scheme of examination with Agriculture/Science (Maths and Biology) group of the Board of Secondary Education, Rajasthan or an Examination declared equivalent to it with prescribed percentage of marks mentioned in the admission notification.

2.7.2 M.Sc. (Ag.)

Admission to M.Sc. (Ag.) is done through a competitive Pre-PG Test conducted by any one SAU's of Rajasthan *i.e.* SKRAU, Bikaner, MPUAT, Udaipur, SKNAU, Jobner, AU, Jodhpur and AU, Kota at the time and place announced by the Controller of Examination. The minimum eligibility for a candidate to appear in this test is that the candidate must have passed B. Sc. (Hons.) Ag. degree examination of any agriculture university or an examination declared equivalent to it with prescribed percentage of marks/O.G.P.A. specified in the notification.

PREPARATION OF MERIT LIST

2.7.3 B.Sc. (Hons.) Ag. Part-I

2.7.3.1 A combined merit list for all the campuses will be prepared in order of merit for each category on the basis of aggregate marks obtained in the JET.

2.7.3.2 From the combined merit list, the University will assign the applicants to the various colleges which shall not be changed. If the applicant refuses to join the college allotted, his/her admission shall be cancelled.

2.7.3.3 No transfer of a student shall be permissible during first year.

2.7.4 M.Sc. (Ag.)

2.7.4.1 The admission in PG will be done on the basis of marks obtained in Pre P.G. Test.

2.7.4.2 Candidate eligible for direct admission on payment seats will be admitted on the basis of the merit list prepared from marks obtained in the qualifying examination.

2.7.4.3 The admission to the subject and the campus will be done according to the priorities given by the candidates in the choice sheet strictly as per his/her merit.

2.7.4.4 A Candidate will be considered for admission only in the choice of subjects mentioned in his/her application and according to his/her choice.

2.7.4.5 In the semester system registration with late fee will be permitted normally up to one week.

2.7.4.6 No transfer of a student shall be permissible during first year.

2.7.4.7 Non deposition of fees on or before due date will automatically cancel his/her admission/candidature and next candidate from the merit list will be offered the seat.



3. FEES AND DEPOSITS

Students are required to make payment towards fees (College and Hostel) in the beginning of the academic session/semester as per details given below:

3.1. GENERAL (FOR ALL STUDENTS) (Univ. order no. F.3/COE/AU/JDP/2017/193-202 dated 23.06.2017)

3.1.1 Deposit (Refundable) at the Time of Admission.

Caution Money and book bank deposited (Once in programme)*	Rs. 1500.00
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The caution money deposited by a student if not claimed by him within one year of the graduation or of leaving the college will be forfeited.

3.1.2 Miscellaneous Fees (For all Programmes)

Item/Work	Fee (Rs.)
Examination fee	1300.00
Back log Examination fee per UG paper	450.00
Enrolment fee (at the time of admission)	300.00
Late fee for Enrolment (per day upto 10 days)	150.00
Eligibility fee (at the time of admission)	225.00
Late fee for Eligibility (per day upto 10 days)	150.00
Fee for P.D.C	450.00
Duplicate PD Certificate	1750.00
Migration Certificate fee	450.00
Duplicate Migration Certificate	2450.00
Merit Certificate (free for first position holder)	225.00
Duplicate Merit Certificate	1150.00
Duplicate Grade Report/Mark Sheet	1150.00
Fee for Degree in Absentia	1750.00
Duplicate Degree	3450.00
Fee for Scrutiny of marks and rechecking result per paper	300
Examination form fee (For regular students)	150
Examination form fee (For ex students)	300
Document verification fee (per document)	450
Duplicate Admission Card Fee	225
Scrutiny form Fee	75



3.2. Fee Structure for Faculties of Agriculture (Univ. order no. F.55(i)/SKRAU/meeting/ Fee structure/2016/347 dated-28.5.2016)

3.2.1. Student Fund Account (Per semester)

A. College Fee (For UG and PG)

Item/Work	Fee (Rs.)
Caution money and book bank deposit* (one time)	1500
Information bulletin (Once for the programme)	300
College magazine (p.a.)	300
Games	300
Reading room & open access system	300
Student aid fund	150
Development	600
YFA	150
CSU	150
Identity card	70
Transcript fee for PG only	70
Computer fee (Once in programme)	300
Literary and cultural activities	70
Syllabus fee (Once in programme)	70
Placement fee (B.Sc. Final year and, M. Sc Final semester)	700
Payment seat in UG (Additional)	Rs 21600.00

**B. Hostel Fee (For UG and PG)**

Item/Work	Fee (Rs.)
Hostel Improvement (Per semester)	500
Common room (Per semester)	500
Utensils & furniture (Per semester)	300
Mess advance collected at Chief Warden office at the time of admission (refundable)	3000
Temporary stay in hostel per day	100
Hostel security* (One time)	1500

*Payable only once for the programme and to be refunded at the end of the programme

3.2.2. University Fund Account**A. College Fee**

Item/Work	UG (Rs)	M. Sc (Rs)
	Fee (Rs.)	As per SKRAU fee structure
Registration fee	300	300
Tuition fee (For general boys only)	900	1750
Laboratory fee	900	1750
Late Registration fee per day up to seven days	150	150
Examination fee	1300	1500
Total		

B. Hostel Fee (Single Seated Room /Double Seated Room) (Rs)

Item/Work	Fee (Rs.)	
	Single seated	Double seated
Hostel Admission fee per semester	300	300
Room rent (Per month)	400	250
Electricity & water charges (Per month)	400	400
Cooler charges / cooler (Per month)*	300	300
Total		

*Optional for eight months from March to October



3.3. Placement Fee Rs. 700 per student (B.Sc. Final, M.Sc. Final semester)

3.4. The Following Categories of Students are Exempted from Paying Tuition Fee:

- 3.4.1 Women students in undergraduate classes.
- 3.4.2 Students belonging to the Scheduled Caste, Scheduled Tribes & Other Backward Classes and Special Backward Class.
- 3.4.3. Children of non income tax paying employees of (a) State Government, (b) the Agriculture University, (c) High Court and its subordinate courts, (d) Panchayat Sammiti & Zila Parishad and (e) Central Government posted in Rajasthan (A student whose father is alive will not be considered as dependent upon any other person. In case however, the father is not alive brother could be considered his guardian).
- 3.4.4 Employees of this University/Govt. of Rajasthan who do not pay income tax.
- 3.4.5 (a) Ex-servicemen or their dependents who have been disabled permanently and have settled in Rajasthan and from the dependents living in Rajasthan of those killed as a result of hostilities on Indian borders.
(b) Children/ Wives of those Armed Force/Border Security Force or Armed Police Personnel belonging to Rajasthan who were killed in action or rendered permanently disabled during the hostilities on Indian borders, will not be charged tuition fee and other fee excluding fees deposited in students fund. The concession will also be admissible to the personnel themselves who were rendered permanently disabled and now desire to prosecute studies in University colleges.

Note: The above concession will be admissible to a student on production of “Entitlement Card” from the Record Office of the Armed Force or Police Authorities to the Head of the Institution.

- ❖ Students claiming exemption in the above categories are required to submit necessary certificate from the competent authorities along with the admission form.
- ❖ The exemption will be withdrawn if a student is detained for shortage of attendance or if he discontinues his studies or is found guilty of misbehavior/misconduct or any criminal proceeding pending against him.
- ❖ Students are advised to preserve all fee receipts paid to college with care for subsequent reference.

Note: Fees once deposited will not be refunded. The Caution Money deposited by a student, if not claimed by him within one year of the ending of the session will lapse to the University.



4. UNDER-GRADUATE PROGRAMME

B.Sc. (Hons.) Agriculture

4. THE PROGRAMME

4.1 The students admitted to degree programme of Agriculture Faculty shall have to complete a fixed programme of study distributed over four academic sessions (years) comprising of eight semesters.

4.2 Minimum/ Maximum residential requirement for the programme:

Minimum residential requirement 8 semesters

Maximum period for which a student 14 semesters

can remain on the College roll

Note: In case a student does not complete his/her course work satisfactorily (5.0 out of 10.0) within the maximum prescribed period he/she shall no longer be a student of the University and the respective Dean/Principal of the College shall drop him/her from the College roll.

4.2.1 Admission is incomplete without registration of required courses relevant to the degree programme. Hence, all students admitted must go through registration in person on the notified date and shall attend classes from the first day of the semester and the attendance shall be counted from the date of commencement of the semester.

4.2.2 The student failing to register for the course in a semester within the time allowed shall be deemed to have discontinued during that semester and his / her name shall be dropped from the rolls of the College.

4.3 Definitions

4.3.1 'Academic Year' or 'Academic Session' of the University shall ordinarily be between July to June and shall consist of two semesters.

4.3.2 'Semester' is an academic term of normally 20 weeks including examinations.

4.3.3 'Course' means a unit of instruction or a segment of a subject matter to be covered in a semester. Each course is assigned a specific number, title and credits.

4.3.4 'Credit hour' also written as 'Credits' implies that each credit hour will represent one hour of lecture or two to three hours of laboratory/field practical each week in a semester.

4.3.5 'Grade point' is a numerical number, which denotes students' performance in a course.



- 4.3.6 'Credit point' is the product of credit hours and grade point obtained by the student in a course.
- 4.3.7 'SGPA' (Semester Grade Point Average) is the average of the credit points of a semester.
- 4.3.8 'OGPA' is the overall cumulative grade point average obtained by the student in the courses taken in all the semesters completed by him/her in a degree programme.

$$\text{OGPA} = \frac{\text{Grade point in a course} \times \text{Credit hrs of that course}}{\text{Credit hrs of each course}}$$

- 4.3.9 'Year' means an academic session consisting of two semesters. Say, first year means the first academic session of the prescribed courses of a degree programme. Similarly, second year, third year and fourth year means second, third and fourth academic sessions, respectively.

4.4 Examination

- 4.4.1 There shall be a main theory and/or practical examination, conducted by the University at the end of each semester. The theory and practical examinations shall be of two and half and three hours duration respectively, except otherwise specified.
- 4.4.2 Weightage of all courses including theory and practical examinations shall be of 100 marks each irrespective of the nature of course i.e. credits assigned to theory and or practical.
- External theory- 50%
 - Internal Theory + Practical - 50%
- **Courses with Theory and Practical**
Mid-term Exam (30%) + Assignment (5%) in practical oriented courses + Practical (15%)
- **Courses with only Theory**
Mid-term Exam (40%) + Assignment (10%)
- **Courses with only Practical:**
(100%) Internal
- 4.4.3 Marks obtained will be converted into "Grade Point" (10 point scale) for theory and practical separately and then will be multiplied with corresponding credit hours for theory and practical separately and summed-up to get "Credit Point" for the course.



4.4.4 The distribution of marks for the final practical examination shall be as under vide proceeding of Board of studies and recommendations of Fifth Deans Committee Recommendation. (COE office Order No. F3Exam/COE/AU/JDP/2017/403-405 Dated 25.11.2017)

Maximum Marks **20**

(a) Practical exercises:

i Major exercise 5

ii Minor exercise 3

iii Spotting/identification/Comments/ Diagram, etc. 3

(b) Practical record and assignment 5

(C) Viva voce 4

4.4.5 Passing requirement: The grading shall be done on a 10 point scale derived from dividing the percentage of marks obtained by 10.00. The minimum grade point for passing a course would be 5.00 out of 10.00 and for the degree 5.00 out of 10.00. When a course has theory as well as practical, the student is required to pass in theory and practical separately.

Degree	Percentage of Marks Obtained	Conversion into Points
All	100	10 Points
	90 to <100	9 to < 10
	80 to <90	8 to < 9
	70 to <80	7 to < 8
	60 to <70	6 to < 7
	50 to <60	5 to < 6
	<50 (Fail)	< 5
	Eg. 80.76	8.076
	43.60	4.360
	72.50 (but shortage in attendance)	Fail (1 point)



- 4.4.6 Those undergraduate students who fail to maintain an OGPA of 5.0/10.00 at the end of each academic year, as the case may be, shall be dropped from the college by the respective Dean/Principal automatically.

OGPA	Division
5.000 – 5.999	Pass
6.000 – 6.999	II division
7.000 – 7.999	I division
8.000 and above	I division with distinction

- 4.4.7 A Student who is dropped at the end of first academic year may seek re-admission only through fresh entrance examination.
- 4.4.8 A student who is dropped at the end of second academic year may be given one more extra semester to improve OGPA on his/her written request to the concerned Dean/Principal.

If the OGPA is still not improved to the required level, he/she shall stand dropped from the college. However, such a student will be permitted to apply for a mercy petition to the Vice-Chancellor through the Dean/Principal of the College within a week's time from the date of declaration of result of previous semester. If permission for one more extra semester is granted, he/she shall have to clear courses so as to maintain a minimum OGPA of 5.0/10.00 at the end of this semester. Failing this, he/she shall automatically stand dropped from the College.

- 4.4.9 Those students who either fail in theory and/or practical of a course or fail to maintain the minimum required OGPA of 5.0 at the end of any academic year shall repeat both theory and/or practical of such courses in which he/she failed and/or secured less than 5.00 grade point along with the final semester examination of the semester in which such courses are regularly offered. For this the student has to make a written request to the Dean/Principal within one week of the commencement of the semester in which this facility is to be availed and deposit the prescribed fee for the same.

EXPLANATION - The students who fail to maintain required OGPA at the end of an academic year shall be permitted to appear in the examination (theory as well as practical) only in such courses in which he/she has secured less than 5.00 grade point. This facility shall not be available to such students who are declared fail in a course on account of shortage of attendance.



- 4.4.10 Students who are detained on account of shortage of attendance in a course (theory and practical both) shall be required to clear such course(s) as a regular course in subsequent semester at the first available opportunity when they are regularly offered failing which he/she will not be permitted to offer courses of next higher semester. No change in the notified time table will be made to accommodate such courses.
- 4.4.11 Such a student will be permitted to offer additional credit load of not more than six credits or two subjects along with his/her regular courses. In case, a student is required to repeat courses of more than six credits, he/she will be required to clear such courses first *i.e.* before taking any course of higher semester. He/ She will not be permitted to take any additional course of regular semester with such courses.

4.5 Promotion to the Higher Class:

Regular students:

- 4.5.1 A student securing an OGPA of 5.0 at the end of each academic year shall only be promoted to the next higher class failing which he/ she shall have to repeat such courses in which he/ she failed and/ or secured less than 5.0 grade point so as to maintain an OGPA of 5.0 with the final semester examination of the semester in which such courses are regularly offered before promoting to the next higher class.

Ex-students:

- 4.5.2 A candidate may be permitted to appear as ex-student in the subsequent semester examination if he/she has completed attendance requirement and all the formalities of examination but fails to appear in examination in a course(s).
- 4.5.3 In case a student fails in theory paper(s) he/she will be allowed to appear as an ex-student in theory paper(s), the grade secured in practical(s) shall be carried on to the next examination. Identical would be for those failing in practical(s) only. The grade so obtained shall replace earlier grade in theory/practical as the case may be even if the grade obtained recently are less than grade obtained earlier.
- 4.5.4 A candidate who fails to maintain the required OGPA at the end of an academic year shall be permitted to appear in examination of only such courses (theory and/ or practical) in which he/she secured less than 5.00 grade point out of 10.00.

Note: In all such cases where a student repeats a course on account of either 'falling in a course or repeating a course for improving OGPA, his/her earlier grade points of the respective course(s) will be replaced by the subsequent grade points for the purpose of computation of OGPA and marked R.



4.6 Graduation Requirement:

After successful completion of all courses including RAWE with minimum OGPA (5.0) a student will become eligible for the degree.

4.7 General Rules Pertaining to Examinations:

- 4.7.1 A student who has been deputed by College/University authorities to represent India at an international meet/Championship/Tournament, does not appear in the final examination due to such participation, may be permitted to take missing papers at next final examination, when such course(s) is regularly offered as a special case. He/she, however, be required to seek prior permission from the University.
- 4.7.2 Examination schedule once announced shall not be changed.
- 4.7.3 No special examination shall be held for student who misses the examination on account of police custody, court attendance or fails and to attend for any other reason whatsoever.
- 4.7.4 Examinations will not be postponed due to failure of electricity.
- 4.7.5 The boycotted and walked out papers shall not be re conducted. This authority only rests with the Chancellor of the University.

4.8 Advisory System:

An advisor shall be assigned to each student by the Dean at the time of registration. The student shall be required to fill schedule cards in triplicate and his/her status would be regularly recorded and monitored by the advisor.

4.9 Letter Grades:

1.9.1 Following letter grades would be used to designate the status of the students:

F :	Fail	S :	Satisfactory
DE :	Detained	US :	Unsatisfactory
UM :	Unfair means	R :	Repeat

Note: All such courses which are cleared by repeating the same or repeated for improvement of OGPA to bring it to the minimum required level shall be marked by letter 'R' in the transcript in parenthesis.

**4.10 Withdrawal from Semester:**

A student shall be permitted to withdraw from a semester only two times in a degree programme subject to the condition that his/her academic performance is satisfactory i.e. OGPA 5.0/10.0. For withdrawal, he/she will be required to submit a written request at least one week prior to the commencement of final examination of the semester which is to be withdrawn.

4.11. Programme of study for B.Sc. (Hons.) Agriculture:

For the students admitted w.e.f. the session 2017–18

SEMESTER WISE DISTRIBUTION OF COURSES

SEMESTER-I		
Course No.	Course Title	Credits
HORT-111	Fundamentals of Horticulture	2(1+1)
BIOCHEM-111	Fundamentals of Plant Biochemistry and Biotechnology	3(2+1)
SSAC-111	Fundamentals of Soil Science	3(2+1)
HORT-112	Introduction to Forestry	2(1+1)
ENG-111	Comprehension and Communication Skills in English	2(1+1)
AGRON-111	Fundamentals of Agronomy	4(3+1)
BIO-111/ MATHS-111	Introductory Biology*/Elementary Mathematics*	2(1+1)*/ 2(2+0)*
AGHR-111 [#]	Agricultural Heritage*	1(1+0)*
EXT-111	Rural Sociology and Educational Psychology	2(2+0)
HVE-111	Human Values and Ethics (non gradial)	1(1+0)**
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	-
TOTAL		18+03*+01**



SEMESTER-II		
Course No.	Course Title	Credits
GPB-121	Fundamentals of Genetics	3(2+1)
AGENGG-121	Soil and Water Conservation Engineering	2(1+1)
PPHY-121	Fundamentals of Crop Physiology	2(1+1)
AGECON-121	Fundamentals of Agricultural Economics	2(2+0)
PPATH-121	Fundamentals of Plant Pathology	4(3+1)
PPATH-122 [®]	Agricultural Microbiology	2(1+1)
ENTO-121	Fundamentals of Entomology	4(3+1)
EXT-121	Fundamentals of Agricultural Extension Education	3(2+1)
AGRON-121	Farming System and Sustainable Agriculture	1(1+0)
NSS/ NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	To be continued
TOTAL		23(16+7)
SEMESTER-III		
Course No.	Course Title	Credits
AGRON-211	Crop Production Technology – I (Kharif Crops)	2(1+1)
GPB -211	Fundamentals of Plant Breeding	3(2+1)
AGECON-211	Agricultural Finance and Cooperation	3(2+1)
AGRINFO-211 [®]	Agricultural Informatics	2(1+1)
AGENGG-211	Farm Machinery and Power	2(1+1)
HORT-211	Production Technology for Vegetables and Spices	2(1+1)
ESDM-211 [®]	Environmental Studies and Disaster Management	3(2+1)
STAT-211	Statistical Methods	2(1+1)
LPM-211	Livestock and Poultry Management	4(3+1)
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	To be continued
TOTAL		23(14+9)



SEMESTER-IV			
Course No.	Course Title		Credits
AGRON-221	Crop Production Technology –II (<i>Rabi Crops</i>)		2(1+1)
HORT-221	Production Technology for Ornamental Crops, MAP and Landscaping		2(1+1)
AGENGG-221	Renewable Energy and Green Technology		2(1+1)
SSAC-221	Problematic Soils and their Management		2(1+1)
HORT-222	Production Technology for Fruit and Plantation Crops		2(1+1)
GPB -221	Principles of Seed Technology		3(1+2)
AGECON-221	Agricultural Marketing, Trade and Prices		3(2+1)
EXT-221	Communication Skills and Personality Development		2(1+1)
AGRON-222	Introductory Agro-meteorology and Climate Change		2(1+1)
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**		2(0+2)**
Elective course	Course No.	Course Title	
Group-I	HORT-223	Hi-tech Horticulture	3(2+1)*
Group-II	ENTO-221 [#]	Bio-pesticides and Bio-fertilizers	3(2+1)*
Group-III	GPB -222	Commercial Plant Breeding	3(1+2)*
	Total		20(10+10)+ 2**+ 3* (Elective)
# Course shall be shared with Soil Science			
**NC: Non-gradual courses			
Note: A student shall be required to opt any one of the group out of the three listed group. He/she shall be required to submit preferences for these groups and no <i>inter-alia</i> group course will be permitted during 5 th and 6 th semester respectively.			



SEMESTER-V		
Course No.	Course Title	Credits
PPATH-311 [#]	Principles of Integrated Pest and Disease Management	3(2+1)
SSAC-311	Manures, Fertilizers and Soil Fertility Management	3(2+1)
ENTO-311	Pests of Crops and Stored Grain and their Management	3(2+1)
PPATH-312	Diseases of Field and Horticultural Crops and their Management –I	3(2+1)
GPB -311	Crop Improvement-I (<i>Kharif Crops</i>)	2(1+1)
EXT-311 [©]	Entrepreneurship Development and Business Communication	2(1+1)
AGRON-311	Geoinformatics and Nano-technology and Precision Farming	2(1+1)
AGRON-312	Practical Crop Production – I (<i>Kharif crops</i>)	2(0+2)
GPB -312	Intellectual Property Rights	1(1+0)
Elective course	Course No.	Course Title
Group-I	HORT-311	Protected Cultivation
Group-II	AGRON-313	Weed Management
Group-III	GPB -313	Micro propagation Technologies
	Total	21(12+9)+3* (Elective)



SEMESTER-VI		
Course No.	Course Title	Credits
AGRON-321	Rainfed Agriculture and Watershed Management	2(1+1)
AGENGG-321	Protected Cultivation and Secondary Agriculture	2(1+1)
PPATH-321	Diseases of Field and Horticultural Crops and their Management-II	3(2+1)
HORT-321	Post-harvest Management and Value Addition of Fruits and Vegetables	2(1+1)
ENTO-321	Management of Beneficial Insects	2(1+1)
GPB -321	Crop Improvement-II (<i>Rabi crops</i>)	2(1+1)
AGRON-322	Practical Crop Production –II (<i>Rabi crops</i>)	2(0+2)
AGRON-323 [#]	Principles of Organic Farming	2(1+1)
AGECON-321	Farm Management, Production and Resource Economics	2(1+1)
FSN-321	Principles of Food Science and Nutrition	2(2+0)
Elective course	Course No.	Course Title
Group-I	HORT-322/ FSN-322	Landscaping/ Food Safety and Standards
Group-II	ENTO-322#/ AGRON-324	Agrochemicals/ System Simulation and Agro-advisory
Group-III	AGECON-322/ EXT-321	Agribusiness Management / Agricultural Journalism
ET-321	Educational Tours	2(0+2)**
Total		21(11+10) + 3 (Elective) +2**



SEMESTER-VII			
S. No.	Rural Agricultural Work Experience and Agro-industrial Attachment (RAWE & AIA) (STUDENT READY)		
	Activities	No. of weeks	Credit Hours
1.	General orientation & On campus training by different faculties	1	14
2.	Village attachment	8	
3.	Unit attachment in University/ College/ KVK/ Research Station Attachment	5	
4.	Plant clinic	2	2
5.	Agro-Industrial Attachment	3	4
6.	Project Report Preparation, Presentation and Evaluation	1	-
	Total weeks for RAWE & AIA	20	20

Agro- Industrial Attachment: The students would be attached with the agro-industries for a period of 3 weeks to get an experience of the industrial environment and working

SEMESTER-VIII		
Experiential Learning Programme (ELP)/ Hands on Training (HOT)		
Sl. No.	Module	Credit Hr.
1.	Module-I	0+10
2.	Module-II	0+10
	Total	20 (0+20)

Modules for Skill Development and Entrepreneurship: This program will be undertaken by the students preferably during the eighth semester for a total duration of 24 weeks with a weightage of **0+20** Credit Hours. The students will register for any of two modules, listed below, of **0+10** credit hours each. The student undergoing ELP may be allowed to register for a maximum two courses.



Module No.	Course No.	Title of the module	Credits
Module-I	GPB -421	Seed Production and Technology	0+10
Module-II	PPATH-421	Mushroom Cultivation Technology	0+10
Module-III	PPATH-422*	Production Technology for Bioagents and Biofertilizer	0+10
Module-IV	SSAC-421	Soil, Plant and Water Testing	0+10
Module-V	ENTO-421	Commercial Beekeeping	0+10
Module-VI	LPM-421	Poultry Production Technology	0+10
Module-VII	HORT-421	Commercial Horticulture	0+10
Module-VIII	HORT-422	Floriculture and Landscaping	0+10
Module-IX	FP-421	Food Processing	0+10
Module-X	SSAC-422#	Agriculture Waste Management	0+10
Module-XI	AGRON-421	Organic Production Technology	0+10
Module-XII	ENTO-422	Commercial Sericulture	0+10
		Total	0+20

* To be shared with Soil Science

To be shared with Agronomy

Semester wise breakup of credit hours

Semester No.	Regular courses	Remedial courses	Non-gradual courses	Electives Courses	RAWE	Modules for Skill Development and Entrepreneurship	Total credit hours
I	18	3	1	-	-	-	22
II	23	-	-	-	-	-	23
III	23	-	-	-	-	-	23
IV	20	-	2	3	-	-	25
V	21	-	-	3	-	-	24
VI	21	-	2	3	-	-	26
VII	-	-	-	-	20	-	20
VIII	-	-	-	-	-	20	20
Total	126	3	5	9	20	20	183



Post-Graduate Programmes

M.Sc. (Ag.)

Students admitted to a post-graduate programme will have to complete a minimum requirement of courses as prescribed for the specific programme. The academic session from July to June is divided into two Semesters.

1. ADVISORY SYSTEM:

Every Student shall have a major advisor who shall be from the student's major field of study. The programme of study of the student will be chalked out by the major advisor and the advisory committee after taking into account the student's previous academic attainments as per rules.

2. PROGRAMME OF STUDY:

2.1 Every student admitted to post-graduate programme shall be required to complete the following requirements successfully, before he/she is admitted to the degree:

- (i) Residential (ii) Course programme (iii) Comprehensive/Preliminary Examination and
- (iv) Thesis

2.2 M. Sc. (Agriculture):

2.2.1 The semester-wise distribution of the courses is presented in Table 4.1

Table 4.1: Semester wise distribution of courses in master's programme

Semester	Total Courses	Major	Supporting/minor
First	5	3	2
Second	5	4	1
Third	4	2	2
Fourth	Comprehensive Examination (theory and viva-voce), Master and thesis seminar, Thesis writing		

**COURSES OFFERED IN M. Sc (Ag) PROGRAMME**

Agronomy		
Course No.	Title	Credit Points
M. Sc (Ag)		
Semester - I		
AGRON-511	Principles and practices of weed management	3 (2+1)*
AGRON-512	Principles and practices of water management	3 (2+1)*
AGRON-513	Principles and practices of soil fertility and nutrient Management	3 (2+1)*
Semester - II		
AGRON-521	Agro meteorology and Crop weather forecasting	3 (2+1)
AGRON-524	Dry land farming	3 (2+1)
AGRON-525	Cropping system & sustainable Agriculture	3 (3+0)
AGRON-526	Agronomy of major cereals and pulses	3 (2+1)
Semester - III		
AGRON-531	Modern concepts in crop production	3 (3+0)*
AGRON-532	Agronomy of oilseeds, fiber and sugar crops	3 (2+1)
Semester – IV		
AGRON-541	Masters Seminar	1 (0+1)
AGRON-542	Comprehensive	NC
AGRON-543	Masters research	20



Horticulture		
Course No.	Title	Credit Points
M. Sc (Ag)		
Semester - I		
HORT-511	Tropical and Dry Land Fruit Production	3 (2+1)*
HORT -512	Subtropical and temperate fruit production	3 (2+1)*
HORT -513	Production technology of warm season vegetable crops	3 (2+1)*
Semester - II		
HORT -514	Propagation and nursery management of horticultural crops	3 (2+1)
HORT -522	Production technology of cool season vegetable crops	3 (2+1)
HORT -523	Production technology of cut flowers	3 (2+1)
HORT -533	Production technology of spices crops	3 (2+1)
Semester - III		
HORT -531	Land scaping and ornamental gardening	3 (2+1)*
HORT -532	Post harvest technology for horticultural crops	3 (2+1)
Semester – IV		
HORT -541	Masters Seminar	1 (0+1)
HORT 542	Comprehensive	NC
HORT -543	Masters research	20



Plant Breeding and Genetics		
Course No.	Title	Credit Points
M. Sc (Ag)		
Semester - I		
PBG -511	Principles of Genetics	3 (2+1)*
PBG -512	Cell Biology and Molecular Genetics	3 (3+0)*
PBG -513	Principles of Plant Breeding	3 (2+1)*
Semester - II		
PBG -521	Principles of Quantitative Genetics	3(2+1)
PBG -522	Biotechnology for Crop Improvement	3 (2+1)
PBG -523	Principles of Cytogenetics	3 (2+1)
PBG -524	Seed certification and Germplasm conservation	3(2+1)
Semester - III		
PBG -531	Heterosis breeding	3 (2+1)
PBG -534	Breeding for cereals, forages and seed spices	3 (3+0)
Semester – IV		
PBG -541	Masters Seminar	1 (0+1)
PBG -542	Comprehensive	NC
PBG -543	Masters research	20

*Core courses, NC=Non-credit

Note: Some other courses are also existed which can be offered by the students whose information is available in their respective departments.

2.2.3 **SEMINAR {M.Sc.(Ag.)}**: Each student will be required to deliver one seminar in 4th semester before comprehensive examination.

2.2.4 A student who has failed in a course can clear it in either of the following ways provided he/she makes a written request within 10 weeks from the date of registration.



- a) He/ She may appear in the theory examination only in the final semester examination of consecutive semester. He/ she can appear in a maximum of two such backlog courses.
- b) He/She may take the failed course(s) as a regular course whenever it is offered in a regular semester at the first opportunity.

2.2.5 If a student secures an OGPA of less than 6.00 point at the end of a semester, he/she shall stand removed from the college roll and no petition shall be entertained.

2.2.6 **COMPREHENSIVE EXAMINATION:** A student on good academic standing shall be eligible to appear at the oral examination after he/she has successfully completed nearly 80percent of course work prescribed whenever scheduled. The comprehensive will be arranged only once in a semester. An oral comprehensive examination shall be conducted by an external examiner and the student’s advisory committee.

2.2.7 **HONOUR CLASS:** A student will be awarded honour class in M. Sc. (Ag) on securing an OGPA of 6.50 out of 10.00 or above without getting grade ‘F’ (Fail) in any course opted by him/her and without dropping any semester in the minimum residential requirement.

3. CREDIT REQUIREMENTS (MINIMUM): 57

Distribution of credits hours under master’s programme

Particulars	Credit hours
Major	27
Supporting/minor	9
Masters Seminar	1
Comprehensive	NC
Masters research	20
Total credit hours	57



4. MAXIMUM AND MINIMUM CREDIT HOUR LOAD IN A SEMESTER:

A full time regular student shall not be allowed to register for more than 18 credit hours and not less than 9 credit hours of courses in any semester. However, in the last Semester of his coursework he/she may be permitted to register up to 18 credit hours to complete the programme of study.

5. EXAMINATION:

- 5.1 There will be one mid-term of one-hour tests in each course in every semester.
- 5.1.1 Mid-term test shall be held after completion of 15 classes or 1/3 of scheduled lectures/practicals or 33 percent of the syllabus prescribed in a semester.
- 5.2 There will be one final theory examination at the end of the semester of two hours duration conducted by the University.
- 5.3 There shall be practical examination at the end of the semester in the courses where ever prescribed and conducted by the teacher concerned.
- 5.4 The practical examination may be for 2 hrs. duration or more depending upon the course and the pattern of examination prescribed.
- 5.5 The distribution of marks in examinations/tests in each course shall be as follows:

	Courses having both theory and practical	Course having only theory
Mid Term Test	20 Marks	20 Marks
Final theory exam.	50 Marks	80 Marks
Final Practical exam.	30 Marks	-----

Distribution of marks in practical shall be

Maximum Marks	30
(a) Practical exercises:	
i Major exercise	10
ii Minor exercise	5
iii Spotting/identification/Comments/ Diagram, etc.	5
(b) Practical record	5
(C) Viva voce	5



- 5.6 The test/examination will not be postponed due to failure of electricity. Students are expected to make their own alternative arrangements for such emergency.
- 5.7 No special test/examination will be held for those students who miss the same on account of police custody or court attendance.
- 5.8 The Coordination Committee of the Vice-Chancellors has decided that the decision to re-conduct examination in the paper in which students have staged walkout or boycotted shall vest in the Chancellor. The students, therefore, need not approach the University authority in this matter.

6. AWARD OF GRADES AND THEIR SIGNIFICANCE:

- 6.1 The final grade point in each course will be determined by combining the marks obtained in the test and the final examinations) as provided in each programme.
- 6.2 The final grading is done on Ten Point Scale’.
- 6.3 Letter grades given have the following significance:

Grades	Significances	Grades	Significances
S	Satisfactory (for thesis only)		
US	Unsatisfactory (for thesis only)		
NC	Non-credit courses		
F	Fail I Incomplete	I-	Incomplete
W	Withdrawn DE Detained	DE-	Detained
R	Repeated UM Unfair means	UM-	Unfairmeans

- 6.4 At the end of each semester an Overall Grade Point Average (O.G.P.A.) is calculated from the grade received in each course as follows:

$$OGPA = \frac{\text{Grade point in a course} \times \text{Credit hrs of that course}}{\text{Credit hrs of each course}}$$

- 6.5 A student who has achieved the minimum OGPA requirement (as mentioned under item 10) without having grade F/DE/UM in any course shall be deemed to be on good academic standing.



- 6.6 If a student fails to be on good academic standing at the end of a semester, he/she will be placed on 'Scholastic Probation' in the semester following it. He/she will be required to improve his/ her OGPA by the end of the semester.

7. MINIMUM OVERALL GRADE POINT AVERAGE REQUIREMENT FOR AWARD OF DEGREE.

7.1 (a) M.Sc.(Ag.) 6.50/10.00

(b) Passing in a course student shall require aggregate marks 6.0/10.0 in each semester including theory and practical.

7.2 In order to pass a course, a student shall be required to secure minimum point 6.0 in M.Sc. (Ag). However, to pass in a semester and to earn the degree he/ she must secure an OGPA of 6.50/10.00 points.

7.3 In non-credit course, a student shall be required to maintain an OGPA of 6.00/10.00.

However to pass a course a minimum of 6.00 point will be acceptable.

8. MINIMUM RESIDENTIAL REQUIREMENT AND MAXIMUM PERMISSIBLE PERIOD.

A student for Master's programme shall be required to complete a minimum period of 4 semesters for Master's in residence. This requirement for residence shall be 5 semesters (for Master's) for part time in-service students of AU Jodhpur. A student whose programme of study includes non-credit/deficiency courses may be required to be in residence for one semester extra.

Further, a student shall have to complete all the requirements including submission of thesis within 8 semesters for Master's programmes, which will also include period of scholastic probations or temporary withdrawal from the semesters, failing which his/her admission shall stand cancelled.

NOTE: These are only the highlights of PG rules. For details, students are advised to consult the P.G. regulations 2007 and amendments made their after.



5. INDISCIPLINE

5.1 GENERAL

- 5.1.1** These rules shall be known as enforcement of students discipline and good behaviour rules.
- 5.1.2** These rules shall super cede all the previous rules relating to the students' discipline and good behavior.
- 5.1.3** These rules shall apply to students of Agriculture University, Jodhpur irrespective of place and manner of the act of indiscipline committed by them. It will also include a student enrolled in diploma or certificate course or any other category of course in which instruction/education is imparted by the University or in-service student.
- 5.1.4** Indiscipline includes:
- (a) Continued irregularity in attendance, en-masse absent from classes and negligence in the work assigned.
 - (b) Causing disturbance or nuisance of any kind including lockout and gheraos in classroom, college premises, office, library, hostel, playground, University administrative office &in any campus of the University as well as other places where the students are officially sent for curricular or extra curricular activities.
 - (c) Acts of disobedience and defiance of orders, rules and regulations.
 - (d) Misconduct or misbehavior or use of unfair means in connection with election of University or student bodies, curricular or extra-curricular activities, functions, examinations and tests of all kinds.
 - (e) Misconduct or misbehavior towards a member of the teaching/non-teaching staff of the Institution/University, member of any of the Statutory bodies of the University or any visitor to the University or the Institutions or fellow student(s).
 - (f) Causing damage to the property of the Institution or the University, disfiguring or abusing the property including library books and periodicals.
 - (g) Instigation/Spreading misleading reports or rumors.
 - (h) Keeping/ using/ supplying intoxicating drinks or drugs on the College/University campuses, including hostels and playgrounds.
 - (i) Refusal to produce identity card on demand.



- (J) Involvement in any criminal activity or offence during the course of studies inside or outside the campus.
- (k) Possession of arms & weapons in places mentioned In 1.4 (b) without prior permission of the Head of the Institution (in case of licensed arms also)
- (l) Impersonation on any occasion.
- (m) Any other act in the opinion of disciplinary authority considered to be an act of indiscipline.

5.2 SUPERVISION OF DISCIPLINE AND SHARING OF RESPONSIBILITY:

Discipline shall be supervised at different levels and the responsibility in this behalf shall be shared by:

- (a) Heads of Institution - Deans/Director/Assoc. Director/Deputy Director.
- (b) Superintendents of Examination Centers.
- (c) Director, Students Welfare.
- (d) Assistant Director, Students Welfare of College.
- (e) Librarian of Central Library.
- (f) Assistant Librarian of College Library.
- (g) Heads of Department.
- (h) Chief Warden and Wardens of Hostels.
- (i) Director/ Asstt. Director/ Superintendent Physical Education, Coaches, Tour In-charges, Practical Training Supervisor, In charge-NSS and Commandant-NCC.
- (j) Members of teaching staff.

Notes:

- (i) Head of Institution means Head of the constituent college of the University and also includes a person discharging duties as such for the time being.
- (ii) "Superintendent of Examination Centre" includes person appointed to act as superintendent, Addl. Supdt., Asstt. Supdt. for University examinations/ tests.



5.3 POWERS OF AUTHORITIES:

Heads of Institutions within their jurisdiction shall have the following powers to impose anyone or any combination of penalties mentioned here under:

- (a) Issue warning.
- (b) Impose fine up to Rs. 2,000/-.
- (c) Imposition of security deposit which might be confiscated at the discretion in the event of the student being found guilty of indiscipline again, which will include misdemeanor.
- (d) Placement on conduct probation.
- (e) Temporary or permanent withdrawal of concession/ aids/ stipends/ scholarships/fellowships/ any other facility etc.
- (f) Debar a student for attending classes up to 15 days.
- (g) Permanent or temporary expulsion from hostel.
- (h) Deprive a student of library facilities.
- (i) Debar a student from participation in games, sports, NCC, NSS and other co- curricular activities.
- (j) Disqualify a student from appearing at the next University examination/ internal examination including tests.
- (k) Expel/ rusticate a student up to 2 academic sessions/ 4 semesters.

5.3.1 Head of the Department:

- (a) Issue warning.
- (b) Impose fine up to Rs.400/-
- (c) Debar a student from attending classes up to 7 days in the subject concerned.
- (d) Report cases deserving severe punishment to the Head of the Institution.

5.3.2 Director Students' Welfare and Assistant Director Students' Welfare: for dealing cases of indiscipline related to co-curricular activities organized under his auspices shall have powers to:

- (a) Issue warning
- (b) Impose fine up to Rs. 1000/- by DSW and Rs. 200/- by ADSW of the College.



- (c) Debar a student from participation in any co-curricular activity for specified period Not exceeding one academic year/ two semesters.
- (d) Recommend cases deserving severe punishment to the Head of Institution concerned/the Vice-Chancellor.

5.3.3 Librarian of Central Library/Assistant Librarians of College libraries shall have powers to:

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-
- (c) Debar a student from the use of library for a period up to two weeks under intimation to the Head of the Institution.

Note: Librarian of Central Library means: Honorary Librarian, Deputy Librarian and Librarians.

5.3.4 Chief Warden and Wardens of College Hostels:

- (a) Issue warning
- (b) Impose fine up to Rs. 400/- by Chief Warden and Rs. 200/- by the Warden.
- (c) Permanent or temporary expulsion of a student from the hostel by the Chief Warden.
- (d) Refer cases deserving severe punishment to Head of the Institution through proper channel.

5.3.5 Director/ Asstt. Director/ Superintendent Physical Education/Coaches/Tour In charges /Practical Training Supervisor/In charge-NSS/Commandant-NCC.

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-.
- (c) Recommend to the Head of the Institution for the removal of a student from the college team/tour/NCC/NSS/training for a specific period.
- (d) Report cases deserving severe punishment to the Head of the Institution.

5.3.6 Member of the teaching staff:

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-
- (c) Debar a student from his class up to 3 days.
- (d) Report cases deserving severe punishment immediately with full particulars to the Head of the Department.



5.4 CENTRAL DISCIPLINARY COMMITTEE (CDC):

- 5.4.1** There shall be a Central Disciplinary Committee at the University level, which shall be constituted by the VC on a proposal initiated by DSW from time to time. The functions of this committee shall be to enquire into the cases of indiscipline and misbehavior of students where from such cases have been referred to the committee by the Dean of the college concerned. In discharging this function, the committee will have the power to call and examine any student, officer, teacher, other employee etc. of the University. If such evidence is found to be necessary, the committee will also have the power of requisition of any record, which in the opinion of the committee is required to be examined.
- 5.4.2** After conducting the enquiry, the committee shall forward its report along with advice which will also include the quantum of punishment which in the opinion of the committee shall be proper to be imposed, to the Dean of the college concerned who in exercise of his function to impose the penalty/punishment shall impose the punishment in accordance with such advice.

5.5 PROCEDURE FOR TAKING COGNIZANCE AND DECIDING ABOUT THE IMPOSITION OF PUNISHMENT/PENALTIES.

- 5.5.1** Any employee of the University or any student of the University or any other person, who has noted any act of indiscipline having been committed by any student, shall immediately make a report to the Dean of the College or Director Students' Welfare of such act having been committed and the students who were found involved in it.
- 5.5.2** Dean of the college concerned and other authorities mentioned in Rule No. 2 shall be competent to get the matter enquired and impose penalties at his own motion or on their commendations of the Standing Disciplinary Committee as provided in these rules. All the notices of enquiry shall be displayed on notice boards of college, department, hostels, etc. with a copy to the concerned student(s). Responsibility of obtaining a copy of such notices by a student shall lie with the student and non-availability/refusal to receive/by any reason, inability of the administration to serve it, shall not be considered as a lacuna for the purpose of deciding the case of indiscipline. The punishment shall also be communicated to the guardian at the permanent address as per admission record under certificate of posting.
- 5.5.3** No penalty of rustication or expulsion from the university shall be imposed unless the student has been given an opportunity of show cause against the action proposed to be taken in this regard.
- 5.5.4** The cases of indiscipline may be sent to Central Disciplinary Committee by the Dean of respective college when all other options exhausted. If the Central Disciplinary Committee so desires, an oral enquiry can also be held at which all evidence shall be heard. The student



shall be entitled to reasonable opportunity of putting forward defence during the course of such enquiry. The proceedings of such enquiry shall contain sufficient record of evidence of the findings and the grounds thereof.

5.5.5 These conditions shall however not apply in a case where order is based on facts, which have led to the conviction of the student in any criminal court.

5.5.6 Any or all requirements of these procedures as contained from 5.5.2 to 5.5.4, with specific reasons be recorded in writing by the Dean of the college concerned or CDC as the case may be, shall be waived off by them where it is not practically possible to observe these or where the Dean of the college concerned or the CDC as the case may be is satisfied that in the interest of peace & tranquility on the campus of the University, it is not expedient to follow such procedure.

5.5.7 The enquiry and the procedure provided for imposing such punishment may take place ex-parte i.e. without giving opportunity of defence in advance under the following conditions:

- a) If the competent authority i.e. Dean of the College concerned/ the CDC is satisfied that the proceedings may be delayed and such delay is not in the interest of the University.
- b) Where due to any reason whatsoever, it is not possible to contact the student and/or to deliver such notice to him/her (as per clause 5.2) due to any reason (reason to be specified by the competent authority).
- c) Where it is not possible for the student due to any reason whatsoever to join the enquiry.
- d) Where the competent authority is satisfied that if the case is not disposed off expeditiously, it will have adverse effect on the peace of the campus.
- e) Where the competent authority is satisfied that deciding the case expeditiously is in the interest of the University.
- f) Where the competent authority is satisfied that adequate amount of circumstantial and other evidences are available which proves beyond doubt the involvement of the student in such act of indiscipline.

5.5.8 If a question arises where there are sufficient reasons to invoke provisions as contained in sub-clause 5.6 and 5.7 the decision thereon by the competent authority i.e. Dean of the college concerned or Central Disciplinary Committee as the case may be, shall be final.

Note: There may be a standing disciplinary committee at college to be constituted by the Dean which shall propose the disciplinary action to the Dean on the basis of enquiry committee report.



5.6 IMPLICATION OF PUNISHMENT:

5.6.1 Any punishment awarded to a student, shall be placed in the personal file of the student.

5.6.2 The implication of various punishments shall be as follows:

(a) **Warning:** Warning shall be conveyed in writing and shall be placed in the personal file of the student.

(b) **Fine:** Fine shall be imposed in pecuniary terms of the specific amount. Such amount shall be deposited by the student within 7 days of imposition of fine. Failure to deposit such fine will amount to non-fulfillment of the punishment conditions and may lead to striking off the name of the student from the rolls of the University.

(c) **Imposition of security deposit** which might be confiscated at the discretion in the event of the student being found guilty of indiscipline, which will include misdemeanour:

A specific amount of security in terms of money as per the order will have to be deposited by the student within 7 days of passing the order, it shall be subjected to the condition that if the conduct of the student has been found to be exemplary during the remaining period of his/her stay in the University for which the Dean of the College concerned will give a certificate, the security shall be refunded to him/her. However, in case his/her conduct has been found to be not up to the mark, the security so deposited shall be forfeited. Forfeiture of such security will automatically amount to placing the student on conduct probation for the remaining period of his/her stay in the University. In such case the implication of placement on conduct probation will automatically come into force on such student.

(d) **Placement on conduct probation:**

A student, who has been placed on conduct probation, shall be kept under constant watch. The behavior of such student is expected to be exemplary during the course of conduct probation. He/she is not expected to involve himself/ herself even in any incidence of indiscipline. He/she is expected to be, therefore, more careful in his/her behavior. In case, he/she commits an act of indiscipline second time again, he/she shall remain in conduct probation for full term of stay and he may be rusticated from the University in case of any misconduct during this period, such act shall be considered to be serious. A student so placed on conduct probation may be debarred during the period of conduct probation to:

(i) Represent his/her College/University in sports, cultural contests etc., in or outside the University.



- (ii) Hold office in a student's organization, club or society.
- (iii) Receive any scholarship, fellowship or stipend.
 - ❖ Temporary or permanent withdrawal of concession/aid/stipends/scholarships/fellowships/any other facility, etc.
 - ❖ The student for a prescribed period or permanently, as the order may be, shall be debarred to avail the facility, which has been withdrawn from him/her by way of punishment.

(e) Permanent or temporary expulsion from Hostel:

The student shall be denied the facility of hostel for a specific period or permanently as the order may be. During the period of such punishment in operation, the student will not visit the hostel at all. In case, he/she is found to be visiting the hostel, it shall be considered that the punishment imposed has not been fulfilled and may lead to striking off the name of the student from the rolls of the University.

(f) Rustication from the University:

Rustication can be as per the orders for a specific period of minimum 2 semesters or one year as the case may be and a maximum period of 4 semesters or 2 years as the case may be including the semester/year in which the act of indiscipline has been committed.

- (g) No benefit of any type, including attendance benefit etc. shall be given to a student who has, due to the reasons of non-fulfilment of punishment awarded/ invited such inability.
- (h) Rustication or expulsion and other various methods be noted in the Character Certificate of the student concerned.

5.7 SUSPENSION:

5.7.1 After having regarded to the nature of the charges of the student of any of indiscipline, the Dean of the college concerned in respect of the student is satisfied that it is necessary/ desirable in the interest of the University to place under suspension the student found involved in act of indiscipline, he may place such student under suspension. Such suspension will not amount to any penalty having been imposed under the provisions under these rules.

5.7.2 Such suspension will debar a student from availing any facility of the University.



5.8 RIGHT TO APPEAL:

- 5.8.1** The student shall have a right to appeal to the Head of the Institution against the orders passed by his staff within 5 days.
- 5.8.2** The student shall have a right to appeal to the Vice-Chancellor against the orders of the Head of the Institution. The appeal must be made in a period of 10 days from the date of issue of the order.

5.9 MISCELLANEOUS

- 5.9.1** No Student who has been suspended or expelled or rusticated shall be admitted to another college/teaching unit of the University without permission of the authority, which suspended or rusticated or expelled him/her and no student who has been rusticated shall be admitted to another college or university within the period of this rustication. The punishing authority will communicate the orders of such punishment to other colleges or university for information and necessary action.
- 5.9.2** All cases of expulsion and rustication shall be reported to the BOM. Thereafter, the Registrar shall communicate the same to all State Agricultural Universities.
- 5.9.3** Examination Superintendents within their jurisdiction shall have the following powers to impose any combination of penalties mentioned in “Rules for Dealing with Cases of Unfair means and Disorderly Conduct at the University Examination” as approved by the Academic Council in its meeting of 30-31 August, 1990 vide Resolution No. 7 and the same shall also apply to any of the examination of any nature being conducted by any unit/college/department, etc. of the University.
- 5.9.4** Any matter pertaining to discipline not covered by the above rules shall be dealt with by the Head of the Institution of the campus as and when it arises.



6. REGULATIONS REGARDING RAGGING

[UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009]

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

(TO BE PUBLISHED IN THE GAZETTEE OF INDIA PART III, SECTION-4)

Preamble

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Cause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely :

6.1. Title, commencement and applicability

- 6.1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 6.1.2 They shall come into force from the date of their publication in the Official Gazette.
- 6.1.3 They shall apply to all the institutions coming within the definition of an university under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher



educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

6.2. Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

6.3. Whatacts constitute Ragging

Ragging includes one or more of any of the following acts:

- (a) Any conduct by a student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;



- (h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (i) Any act that affects the mental health and self-confidence of a fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- (j) Every student and his / her parent / guardian has to fill up the affidavit in prescribed proforma (Annex. I & II) and submit at the time of registration in every academic session.

6.4. Definitions

1. In these regulations unless the context otherwise requires:

- (a) “Act” means, the University Grants Commission Act, 1956 (3 of 1956);
- (b) “Academic year” means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (c) “Anti-Ragging Helpline” means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
- (d) “Commission” means the University Grants Commission;
- (e) “Council” means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting or coordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Indian Council of Agricultural Research (ICAR), the National Council for Teacher Education (NCTE) etc. and the State Higher Education Councils.
- (f) “District Level Anti-Ragging Committee” means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
- (g) “Head of the institution” means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- (h) “Fresher” means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- (i) “Institution” means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.



- (j) “NAAC” means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
- (k) “State Level Monitoring Cell” means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

2. Words and expressions used and not defined herein but defined in the Act or in the general Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

6.5. Measures for prohibition of ragging at the institution level

- (a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- (b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6.6. Measures for prevention of ragging at the institution level

6.6.1 An institution shall take the following steps in regard to admission or registration of students namely:

- (a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abating ragging, whether actively or passively, or being a part to a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- (b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full; provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus;

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty



members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- (c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- (d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further ever that he/she would not indulge, actively or passively, in the act or abate the act of ragging and if found guilty of ragging and/or abating ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such a student/students.
- (e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- (f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- (g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her



parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

- (h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- (i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- (j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- (k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- (l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- (m) The institution shall utilize the vocation before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- (n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- (o) Every institution shall engage or seek the assistance of professional counselors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counseling to freshers and to other student after the commencement of the academic year.
- (p) The head of the institution shall provide information to the local police and local authorities, the details of every privately/ commercially managed hostels or lodges used for residential purposes by



students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely:

- (a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- (b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- (c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the senior students and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- (d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- (e) The institution shall on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows : (i) joint sensitization programme and counseling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.2 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.
- (f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.



- (g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason of having reported such incidents.
- (h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- (i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- (j) Freshers shall be lodged, as far as may be in a separate hostel block and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- (k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- (l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- (m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- (n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorised to do so.
- (o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- (p) The Head of the institution shall, on the basis of the information provided by the student, under clause (o) of regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en-route while commuting to the institution using any means of transportation of students, whether public or private.



- (q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the next academic session.

6.6.3 Every institution shall constitute the following bodies; namely:

- (a) A Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff and shall have a diverse mix of membership in terms of levels as well as gender.
- (b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- (c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times; provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- (d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels and other places vulnerable to incidents of and having the potential of, ragging and shall be empowered to inspect such places.
- (e) It shall also be the duty of the Anti-Ragging Squad to conduct on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident, of ragging and considering such other relevant information as may be required.



- (f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- (g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; that the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squad and the Mentoring Cells at the institutions and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
- (h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances for Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.6.4 Every institution shall take the following other measures, namely:

- (a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
- (b) The Warden shall be accessible at the hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be published among all students residing in the hostel.
- (c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- (d) The professional counselors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly with regard to their life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.



- (e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- (f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- (g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- (h) The institution shall obtain in undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- (i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
- (j) The institution shall give necessary instructions to the employees of the canteens and messes, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- (k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
- (l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
- (m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of



ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.

- (n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- (o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-chancellor of the University to which the institution is affiliated to or recognized by.
- (p) The Vice-Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

6.7. Action to be taken by the Head of the institution

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

- (i) Abatement to ragging;
- (ii) Criminal conspiracy to rag;
- (iii) Unlawful assembly and rioting while ragging;
- (iv) Public nuisance created during ragging;
- (v) Violation of decency and morals through ragging;
- (vi) Injury to body, causing hurt or grievous hurt;
- (vii) Wrongful restraint;
- (viii) Wrongful confinement;
- (ix) Use of criminal force;
- (x) Assault as well as sexual offences or unnatural offences;



- (xi) Extortion;
- (xii) Criminal trespass;
- (xiii) Offences against property;
- (xiv) Criminal intimidation;
- (xv) Attempts to commit any or all of the above mentioned offences against the victim(s);
- (xvi) Threat to commit any or all of the above mentioned offences against the victim(s);
- (xvii) Physical or psychological humiliation;
- (xviii) All other offences following from the definition of ‘‘Ragging’’.

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

6.8. Duties and Responsibilities of the Commission and the Councils

6.8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely :

- (a) The Commission shall establish fund and operate, a toll-free Anti-Ragging helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- (b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- (c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- (d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and



anti-ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

- (e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received and the status of the action taken thereon.
- (f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central government, to build confidence in the public and also to provide information of noncompliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

6.8.2 The Commission shall take the following regulatory steps, namely:

- (a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- (b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- (c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the institution has complied with the anti-ragging measures.
- (d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- (e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.
- (f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- (g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring and to coordinate with the State Level Monitoring Cell and University level Committees for effective



implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

6.9. Administrative action in the event of ragging

6.9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereunder:

- (a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- (b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty, one or more of the following punishments, namely:
 - (i) Suspension from attending classes and academic privileges.
 - (ii) Withholding/withdrawing scholarship/fellowship and other benefits.
 - (iii) Debarring from appearing in any test/examination or other evaluation process.
 - (iv) With holding results.
 - (v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vi) Suspension/expulsion from the hostel.
 - (vii) Cancellation of admission.
 - (viii) Rustication from the institution for period ranging from one to four semesters.
 - (ix) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
 - (x) Provided that where the persons committing or abating the act of ragging are not identified, the institution shall resort to collective punishment.

6.9.2 An appeal against the order of punishment by the Anti-Ragging Committee shall lie,:

- (i) In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
- (ii) In case of an order of a University to it's Chancellor.
- (iii) In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.



7. UNFAIR MEANS

7. UNFAIR MEANS SHALL INCLUDE THE FOLLOWING:

- 7.1.1 Communication or attempting to communicate with the Controller of Examinations of the University or any person of his office or Superintendent of Examination or any person connected with the conduct of examination or with any paper setter or examiner with the object of finding out the name and address of the paper setter or examiner, for finding out the questions that have been set, in the award of marks or with the objective of unduly influencing any of them in discharge of his/her duties in connection with the examination.
- 7.1.2 Giving or receiving assistance in answering the question paper to or from any other candidate/person in the examination hall or outside the examination hall.
- 7.1.3 (a) Having in possession during examination time any paper, book or notes that have relevance to the examination concerned.
- (b) Anything written on the ink-pot cover, scales or any other instrument or on any kind of furniture with which he/she is concerned which may have relevance to the examination concerned.
- (c) Anything written or signs made on the body of the candidate, on clothes/garment, on the paper or on any substance which may have relevance to the examination concerned.
- (d) Using or attempting to use any other unfair means during the examination or in connection with the examination.
- (e) Smuggling in or out an answer book or impersonifying a candidate, or helping him in any way.
- Note:** Impersonation (false eligibility) will be considered as unfair means adopted by both the parties and would be dealt with as specified in the procedural code for dealing such cases.
- (f) Copying actually from the material not to be used in the examination.
- (g) Talking or whispering to other candidate or to any unauthorized person inside or outside the examination room during the examination hours without the permission of a member of the supervisory staff.
- 7.1.4 Any other activity which may give undue advantage in the examination to any student.



7.2 INSOLENT BEHAVIOUR/ DISORDERLY CONDUCT DURING EXAMINATIONS:

The candidate in the examination Hall or outside but within the campus of the Examination Centre during the examination shall be under the disciplinary control of the Superintendent of the Centre or his nominee and shall obey his instructions. Disorderly conduct includes:

- [i] Disobeying instructions of the Superintendent / Addl. Suptd / Asstt. Suptd/ Invigilator or any member of the Flying Squad.
- [ii] Threatening, intimidating or assaulting the Suptd, Asstt. Suptd, Invigilator, any member of the Flying Squad or any other member of staff working at the examination before, during or after the examination hours.
- [iii] Misbehaving with the Suptd, Asstt. Suptd, invigilator (s), any member of the flying squad or any other member working at the examination centre in connection with the examination before, during or after the examination hours.
- [iv] Leaving the examination room, before expiry of half an hour after the commencement of the examination, or leaving the examination room without obtaining the permission of the invigilator or without handing over the answer book to the invigilator or without signing the attendance sheet.
- [v] Tearing of or mutilating an answer-book (Main or Supplementary) or any part thereof.
- [vi] Disturbing or disrupting the conduct of examination or attempting to do so.
- [vii] Insisting or compelling any other candidate to leave the examination room or to disturb/boycott the examination.
- [viii] Bringing into the examination Hall/Centre any weapon or any other material objected to by the Invigilator/Centre Supdt. or any other member of the Supervisory staff.
- [ix] Appearing in the examination without being in possession of the admission card unless permitted by the Centre Superintendent.
- [x] Refusing to be searched by the Invigilator/Centre Superintendent/any other member of the Supervisory staff/any member of the Flying Squad, or obstructing or hindering such search in the examination hall/ varendah, urinal etc.

7.3 Norms of punishment to candidates guilty of unfair means and /or disorderly conduct:-

- (a) If a candidate is found guilty of seeking admission to an examination by making a false representation pertaining to his/her eligibility to appear at the examination he/she shall be disqualified from appearing at any examination for a period of two to four years including the present examination.
- (b) “The Rajasthan Public Examination (Prevention of Unfair means) Act, 1992 will be applicable for all the examinations conducted by the University/College and the Examination Superintendents are empowered to take suitable action as per provision of the act in matter of unfair means.



(c) Where a candidate is found having in his/her possession or within his/her reach any material relevant to the syllabus of the examination paper concerned but has not copied from or used it –

(i) If the behavior of the candidate on being caught is satisfactory –

Present examination shall be cancelled provided that if the material found in possession of the candidate is of insignificant nature, the punishment may be relaxed to the extent of cancellation of the examination of that particular paper (theory or practical as the case maybe) and he/she will be treated as having obtained “Zero” mark in that paper with all the consequences to follow.

(ii) If the behavior of the candidate on being caught is unsatisfactory -

Present examination shall be cancelled and he/she shall be further debarred for one subsequent main examination if the examination is held once a year, or two subsequent semesters if the examination is held twice a year.

Note: If a candidate uses resistance or violence against the invigilator or any other person on examination duty, the punishment may be enhanced according to the gravity of offence.

(d) Where a candidate is found to have copied from or used the material caught:

(i) If the behavior of the candidate on being caught is satisfactory:

Present examination shall be cancelled and he/she shall be further debarred for one subsequent annual examination or two subsequent semester examination, if the material found in possession of the candidate and or the extent of copying done by the candidate is of insignificant nature, the punishment may be relaxed to the extent of canceling the present examination only.

(ii) If the behavior of the candidate on being caught is unsatisfactory.

Present examination shall be cancelled and he/she shall be further debarred from appearing at two subsequent examinations if held once a year or debarred from four subsequent examinations, if the examination is held twice a year.

Note:

(i) If the candidate uses resistance or violence against the invigilator or any person on examination duty or consistently refuses to obey the instructions of the Superintendent, the above punishment may be enhanced to the gravity of offence.

(ii) The phrase “present examination is cancelled” refers to cancellation of only theory papers and practicals (whenever held). However, if a candidate has offered dissertation, viva- voce/field work in lieu of any paper, the same will not be cancelled in case the whole examination is cancelled.

(e) If a candidate is found talking to another candidate or to any unauthorized person inside or outside the examination hall, during the examination hours without the permission of member of the supervisory staff, his/her examination in that particular paper may be cancelled.



- (f) If a candidate is found reading or possessing some incriminating material relevant to the syllabus of the paper in the Verandahs/ Urinal, etc. his/her examination in the particular paper or his/her whole examination depending on the gravity of the offence shall be cancelled.
- (g) If a candidate leaves the examination hall :
- (i) Before the expiry of half an hour after the commencement of the examination and/or
 - (ii) Without obtaining the permission of the invigilator, and/or
 - (iii) Without handing over the answer, book to the invigilator, and/or
 - (iv) Without signing the attendance sheet, his examination in the paper concerned may be cancelled,
- (h) If a candidate during the course of practical examination presents to the examiner practical of class work, or note book, which does not belong to him, that particular examination shall be cancelled.
- (i) If a candidate (i) tears off, or otherwise disposes of his/her answer-book or any part thereof inside or outside the examination hall, or (ii) incites/ compels any other candidate to leave the examination hall, or attempts to disturb, or disrupt the conduct of examination or indulges in any kind of activity on the campus of the examination centre which is violative of the sanctity or purpose of the examination, he/she shall be disqualified from appearing or passing in any University examination for one to three years including the present year of examination, depending upon the nature and gravity of the offence.
- (j) If a candidate on being caught by an invigilator, a member of the flying squad or any other authorized member of the supervisory staff runs away from the examination hall along with the piece of paper/material in his/her possession or destroys any piece of paper believed to be of doubtful nature by the member of the supervisory staff either by swallowing/throwing it away, or by any other means, he/she shall be disqualified from appearing/passing in any University examination for a period up to two years including the present one.
- (k) If a candidate is found guilty of :-
- (i) Smuggling in an answer book in whole or in part inside the examination hall, or
 - (ii) Taking out or arranging to send outside the examination hall, an answer book or question paper, in whole or in part, or
 - (iii) Replacing his/her answer-book or getting it replaced in whole or in part during or after the examination, or
 - (iv) Impersonating a candidate or being impersonated by any person he/she shall be disqualified from appearing/passing in any University examination for a period of two to three years including the present examination.

Note: A person other than the candidate assisting him/her in the above shall be liable to such action as may be decided by the Vice Chancellor/Board of Management.



- (l) If a candidate is found guilty if disobeying the instructions of the invigilator/ Centre Superintendent or any other person authorized by him or if he/she occupies a seat other than that allotted to him/her without permission of the proper authority, the examination for a period upto two years including the present examination.
- (m) If a candidate deliberately writes any other candidate's Roll Number in his/her answer book, he/she shall be disqualified from appearing/passing any University examination for a period up to two years including the present examination.
- (n) When a candidate is found guilty of misconduct, misbehavior and/or indiscipline in connection with the examination before, during or after the examination hours, inside or outside the examination centre, the extent of punishment may vary from the cancellation of the present paper to disqualifying him/her from appearing/passing in any University examination for a period up to three years including the present examination depending upon the nature and gravity of the offence.
- (o) If a candidate carries into the examination Hall/Centre any weapon and does not handover the same to his Invigilator or any other authorized member of the supervisory staff he/she shall be disqualified from appearing /passing in any University examination upto two years including the present one depending upon the nature and gravity of the offence.
- (p) Where a paper or any other material connected with the examination or use of any other unfair means is found or detected even after the examination is over, the candidate concerned may be disqualified from appearing/passing in any University examination up to three years Including the present one depending upon the nature and gravity of the offence.
- (q) Cases of use of unfair means or of disorderly conduct not covered under the above categories or those which in the opinion of the committee appointed by the Board of Management deserves some other punishment, shall be decided by the Board of Management.
- (r) When a candidate is found guilty of disobeying the instructions of the invigilator/ Centre Superintendent (or any other person authorized by him) or deliberately changing his/her seat with another candidate or of misconduct, indiscipline or misbehavior including any kind of disturbance for other examinees in the examination hall or for the sanctity and purpose of the examination, the centre Superintendent may turn him/her out of the centre, cancel his/her day's examination and also further disqualify him/her from appearing at the examination in subsequent papers provided further that in all such cases, the report of each case shall be sent to the University for approval. The Board of Management may, however according to the gravity of the offence, further enhance the punishment.

Note: For other details student may refer to the "Rules for dealing with cases of unfair means and disorderly conduct at the University examination" of Agriculture University, Jodhpur.

Additional Provision for Dealing with the Cases of Using Unfair means during the Examination: In addition to the provisions laid down to deal with the cases of unfair means during the examination by the University, such candidates will also be dealt with additionally in pursuance of the Rajasthan Public Examination (Prevention of Unfair means) Act, 1992 which is reproduced below.



**THE RAJASTHAN PUBLIC EXAMINATION
(PREVENTION OF UNFAIRMEANS) ACT; 1992
(ACT NO. 27 OF 1992)**

An Act to prevent the leakage of question papers and use of unfair means at public examination and to provide for matters connected there with and incidental there to. Be it enacted by the Rajasthan State Legislature in the Forty-third Year of the Republic of India as follows:

1. Short title, extent and commencement

- i. This Act may be called the Rajasthan Public Examination (Prevention of Unfair means) Act, 1992.
- ii. It shall extend to the whole of the State of Rajasthan.
- iii. It shall come into force at once.

2. Definition in this act

- i. “Examination centre” means any place fixed for holding public examination and includes the entire premises attached thereto;
- ii. “public examination” means any of the examination specified in the schedule;
- iii. “unfair means” in relation to an examination while answering question in a public examination, means the unauthorized help from any person or from any material written, recorded or printed, in any form whatsoever, the use of any unauthorized telephonic, wireless or electronic or other instrument or gadget; and
- iv. The words and expressions used herein and not defined, but defined in the Indian Penal Code (45 of 1960) have the meanings, respectively assigned to them in that code.

3. Prohibition of use of unfair means- No person shall use unfair means at any public examination.

4. Unauthorized possession or disclosure of question paper - No person who is not lawfully authorized or permitted by virtue of his duties so to do shall before the time fixed for distribution of question papers to examinees at a public examination -

- (a) Procure or attempt to procure or possess, such question paper or any portion or copy thereof; or
- (b) Impart or offer to impart, information which he knows or has reason to believe to be related to or derived from or to have a bearing upon such question paper.



- 5. Prevention of leakage by person entrusted with examination work** - No person who is entrusted with any work pertaining to public examination shall, except where he is permitted by virtue of his duties so to do, directly or indirectly divulge or cause to be divulged or make known to any other person any information or part thereof which has come to his knowledge by virtue of the work being so entrusted to him.
- 6. Penalty** - Whoever contravenes or attempts to contravene or abets the contravention of the provisions of section 3 or section 4 or section 5, shall be punished with imprisonment for a term which may extend to three years or with fine which may extend to two thousand rupees or with both.
- 7. Penalty for offence with preparation to cause hurt** - Whoever commits an offence punishable under section 6 having made preparation for, causing death of any person or causing hurt to any person or assaulting any person or for wrongfully restraining any person or for putting any person in fear of death or hurt of assault or wrongful restraint shall be punished with imprisonment for a term which may extend to three years and shall also be liable to fine which may extend to five thousand rupees.
- 8. Power to amend Schedule** - The State Government may, by notification in the Official Gazette, include in the Schedule any other public examination in respect of which it considers necessary to apply the provisions of this Act and upon the publication in the Official Gazette the Schedule shall be deemed to have been amended accordingly.

THE SCHEDULE

(Section 2)

1. Any examination conducted by the Board of Secondary Education for Rajasthan under the Rajasthan Secondary Examination Act, 1957 (Act No. 42 of 1957).
2. Any examination conducted by any University established by law in India.
3. Any examination conducted by the Rajasthan Public Service Commission or Union Public Service Commission.



8. HOSTEL ADMISSION AND CONDUCT RULES

The Student admitted to these colleges are normally required to live in a hostel if vacancy exists unless given special permission not to be so. Campus hostels are managed by the Chief Warden with the help of Wardens for each hostel and Block Monitor for each block.

8.1 ADMISSION:

- 8.1.1 Students desirous of joining the hostels shall submit applications to the Dean of the college on prescribed form which will be supplied from the office.
- 8.1.2 Admission to hostels will be done by the Chief Warden who will also allot the hostel and ask students to deposit the hostel fee as per rules. Allotment of seats and furniture to students will be done by the concerned Warden. The Warden will endorse a copy of allotment of hostel accommodation to the college office for cross checking of the records.
- 8.1.3 On allotment of seat to a student in the hostel, the student will obtain necessary furniture and give a receipt of the articles received on a register meant for the purpose. While leaving the hostel, student should handover complete charge of the room to the Warden.
- 8.1.4 No mid semester hostel admission shall be made except in case of admission to hostel for the first time. Once admitted, no student shall be allowed to leave the hostel in mid semester except when a student completes his degree programme and leaves the college. Thus, hostel fee shall be charged for the full semester except in the situations of first admission to the hostel and at completion of the programme (Notification no. COA/SS/10/270-72 dated 8.1.2010).

Note: The room/seat once allotted is final and no shifting shall be made by the student at his/her own. The permission of the Warden must be obtained for any change.

8.2 HOSTEL REGULATIONS:

8.2.1 (A) General

- (a) The ragging of the students is strictly prohibited. The student found guilty of this will be punished severely, which may include removal from hostel and college.
- (b) Lighting fire or preparing food or other eatables in the rooms is not permissible. Students are also not allowed to carry food to the room from the kitchen/dining hall without the permission of the warden.



- (c) Students should not temper with the electric fittings of the hostel, no electric appliances (Radio, Room Heater, Electric press etc.) are permitted in to the rooms.
- (d) Any loss or damage done to the hostel property, furniture, taps, electric fittings, utensils etc. shall be paid by the student at fault. If not traceable to any particular member, the cost of the damage will be recovered from all the members collectively.
- (e) The rooms of students are liable to be checked at any hour and if need be the same may be opened even in the absence of the concerned student.
- (f) Students shall not order to hostel servants and shall not interfere with their work. Incase of misconduct or unsatisfactory service on the part of servants, students shall immediately report the matter to the concerned Warden.
- (g) Student should not mishandle/assault hostel/mess servants.
- (h) Items of common utility such as magazines, news paper, radio, television, utensils etc. should not be taken to the rooms.
- (i) Absence from the hostel after 10.00 p.m. in summer and 9.00 p.m. in winter will be considered serious offence. Concerned Warden may grant permission to stay out which shall generally be not granted for more than once a week.
- (j) When any student happens to be ill, it shall be the duty of the Block Monitor to report the matter to the concerned Warden.
- (k) No person suffering from serious illness will be allowed (permitted) to enter into the hostel.
- (l) Students shall not keep large sums or valuables in their rooms. The hostel authorities accept no responsibility for the goods lost by the students. Strict disciplinary action shall be taken against the student violating these rules or thereby creating complications for the authorities.
- (m) Students shall not put up notices or convene meetings of any sort under any circumstances anywhere in the hostel compound without taking prior permission from the concerned Warden.
- (n) Students should not misuse or waste electricity and water in the hostel.
- (o) Students are expected to keep oil lamps or candles for emergencies (electricity failure).
- (p) Each hostel will have requisite number of Block Monitors who will be appointed by the Warden concerned in consultation with the Chief Warden. They will perform following duties:
 - (i) To see that the students observe hostel rules properly.
 - (ii) To help the hostel authorities in the proper management of the hostel.
 - (iii) To inform the Warden about any problem in the hostel in time.
 - (iv) To inform about the absence or illness of any students in his block/wing to the Warden.



- (v) The Block Monitor will himself observe the hostel rules strictly and set an example of sense of duty, obedience, discipline and courteousness to the fellow members.
- (q) At the time of vacation, the students are required to leave the hostel within 24 hrs. Unless otherwise permitted by the Warden. Any one disobeying this rule is liable to disciplinary action.
- (r) During summer vacation the students shall have to vacate the rooms. If any student wants to stay in the hostel during vacation, he/she shall have to obtain prior permission and shall have to pay the room rent and other hostel charges.
- (s) Silence must be observed in the hostel at the hours when students devote to studies.
- (t) Students are not expected to leave station without obtaining prior sanction of the hostel authorities in writing.
- (u) Throwing out waste papers, spitting, defacing walls and committing nuisance on the premises of hostels or any other kind of nuisance are punishable offences. The students are expected to maintain their rooms in a tidy condition.
- (v) Intoxication in any form is an offence and the student found intoxicated shall be liable to any punishment including removal from the hostel.
- (w) Keeping of weapons and intoxicants in the rooms will be treated as an offence and students will be dealt seriously including removal from the hostel.
- (x) Students should not patronize peddlers, dhobies, barbers etc. unless they have permission from the Warden. Generally no unauthorized person will be allowed to enter the hostels.
- (y) In case of any problem or any quarrel in the hostel premises, the concerned students should report the matter in writing to the concerned Warden immediately (in the absence of the Warden to the Chief Warden). Direct approach to higher authorities would be considered as an act of indiscipline.
- (z) Misconduct, disobedience to the hostel authorities and breach of hostel rules shall be liable to fine, suspension, removal from the hostel or college.

8.2.2 (B) All hostel students have to abide by the rules framed as per the Vice-Chancellor coordination committee held on 11.5.2001.

8.2.3 Visitors and Guests:

- (a) Visitors and guests will be required to sign in the register meant for the purpose in hostel.
- (b) Visitors will be allowed only between 5.00 to 7.00 pm.



9. AWARDS, SCHOLARSHIPS AND FELLOWSHIPS

9.1 AWARDS:

The following gold medals shall be awarded each year to outstanding candidates on the results of the University examination (OGPA 6.5/10.00 in UG and 7.5/10.00 for PG programme)

- i. Bachelor of Science in Agriculture B. Sc. (Hons.) Ag Examination of this University.
- ii. Post-graduate examination for each of the: M. Sc. (Ag.) in Agronomy, Horticulture and Plant Breeding & Genetics.

9.2 SCHOLARSHIPS AND FELLOWSHIPS:

9.2.1 University Merit Scholarships:

The following University Merit Scholarships are awarded to the students standing first in order of merit at the undergraduate and post-graduate examination of this University. The eligibility of merit scholarship to M. Sc. (Ag.) students shall be a minimum OGPA of 7.00 out of 10.00 in the first semester.

9.2.2 For M.Sc.(Ag.) programme there shall be two scholarships of Rs 500 per month in each subject at each campus. The award of scholarship will be made on the basis of performance of the student in the first semester of M. Sc. (Ag.).

9.2.3 Only bonafide residents of state of Rajasthan may apply for PG scholarships.

Note: The continuation of M.Sc. (Ag.) fellowships will be governed by the ICAR Fellowship Rules (Junior Research Fellow for M.Sc. (Ag.) Programme).

9.3 Scholarships Offered by Different Departments:

9.3.1 Post Metric Scholarship to SC/ ST/ OBC/ Minorities/ PH

The scholarship is awarded for UG as well as PG students by Social Justice and Empowerment Department, Government of Rajasthan.

9.3.2 National Talent Scholarship

It is awarded by ICAR to the students other than the resident of Rajasthan who admitted in UG programme through All India Joint Entrance Examination.

9.3.3 Junior Research Fellowship (JRF)

The scholarship is awarded by ICAR to those students who admitted through ICAR in PG programme.



9.3.4 Incentives for Girls

The scholarship is awarded by Department of Agriculture, Govt. of Rajasthan to the girls studying in Agriculture faculty.

9.3.5 MHRD Scholarship.

The scholarship is provided to the students those secure more than 75% marks that is decided by the ministry.

Note: For further information about rules & regulations of the various scholarships and fellowships, the student should contact the office of the Dean of the college concerned. A candidate is eligible to get only one scholarship at a time.

9.4 Thesis Contingency Grant:

Thesis contingency amount is also made available to M.Sc. (Ag.) students @ Rs.500/- with the following eligibility conditions:

- 9.4.1 Student who has completed course work with minimum OGPA required for degree and has passed his/her comprehensive or preliminary examination.
- 9.4.2 He/She should be registered for full time research in the IV semester in M.Sc.(Ag.) programme to avail of this.
- 9.4.3 He/She has been a regular student for 4 consecutive semesters without a gap on any grounds whatsoever in M.Sc.(Ag.) programme.
- 9.4.4 He/She has submitted the thesis not later than 5 semesters of registration for M.Sc.(Ag.).
- 9.4.5 He/She is not awarded a research fellowship with a contingency grant from any other sources.



10. RULES OF ATTENDANCE

Pursuant to the decision taken in the Coordination Committee of the Vice-Chancellors of Rajasthan State in the meeting chaired by His Excellency the Governor of Rajasthan and Chancellor, recording of attendance of the students as well as the staff members has been made compulsory. The matter was discussed in the Academic Council of AU and the regulations made are as follows:-

- (a) A student shall be required to maintain a minimum of 75 per cent attendance from the date of registration in each course to appear in final semester examination.
1. En-masse absence shall be treated as absent in the attendance record of the students.
 2. A student who is in short of attendance in one or more course(s) will be detained from appearing in the final examination of such courses (theory and practical both) only in which he/she is short of attendance.
 3. The registration of a student in all programmes shall be cancelled on account of continuous absence of 3 classes in a course of 1 credit, 4 classes in a course of 2 or 3 credits and 5 classes in a course of 4 credits with the condition that advance intimation may be given to the student in case extra classes are arranged.
 - Similarly, if a student who has been admitted in the first semester of a programme fails to attend the classes continuously for a period of ten days from the date of commencement of classes without the permission of the Dean of the college, his/her registration shall be cancelled.
 - Such students will be provided an option for re-admission in the course/programme within seven days of the cancellation of their registration by paying a fee of Rs. 300/- in semester or if a student fails to avail this option he/she may seek re-admission within two weeks of the cancellation by paying a fee of Rs. 600/- in semester system. However, fulfilment of attendance requirement will be his/her responsibility.
 4. If a student who has been admitted to the 1st year/ 1st semester of a programme fails to attend the classes continuously for a period of 30 days in semester system without the permission of the Dean of the college, the name of such a student will be removed from the college rolls and he/she may have to seek re-admission next time as a fresh candidate. No petition is permitted in this case.



5. If a regular student of the college in subsequent semester/year fails to register on scheduled time or fails to attend the class after registration continuously for 30 days in semester system, without the permission of the Dean of the college, the student will be removed from the college rolls and parents informed accordingly. A student so removed may apply to the Dean within 15 days of his/her removal for reconsideration for re-registration in the next academic session, giving valid and strong reason for failing to take permission. His removal may be revoked, provided that, his/her advisor is satisfied with the performance of the student and the same is approved by the Dean. The period of removal shall be counted towards the number of semester/academic year though no grade/marks would be awarded for this semester/academic year.
6. Students who are deputed by the College/University authorities to represent the College/University in approved co-curricular activities e.g. Republic day parades ,Education tours, Games and sports etc. at college/District/State/National level, will be given the credit of attendance to the extent of the number of lectures delivered during the period devoted towards the journey and participation in connection with the a foresaid activities. The total periods of such absence from college shall not exceed 8 days in a semester.
7. Two years successful training in NCC/NSS/NSO with a minimum of 75% attendance in UG programme is compulsory for becoming eligible for the degree
8. A PG student would not be allowed to appear in mid-term test, if his/her attendance in a particular course falls short of 75 per cent,.
9. In case the total number of classes held in a particular course in a semester is less than 10 per credit hour, the course will be treated as scratched. Such student(s) will be permitted to opt the scratched course only in the ensuing semester when it is normally offered.
10. The attendance of the students registered for research credits {20 for M.Sc. (Ag.)} would be maintained by his major adviser/co-adviser and submitted every month and action will be taken as per procedure for other course programme.
11. For the purpose of calculating attendance, the date of registration of the course/programme in the semester/academic session should be taken as base point and not from the date on which the student has taken admission.



11. RESERVATION POLICY

The Reservation Policy for admission in U.G. & P.G. Programme for various faculties of the University shall be as follows :

10. RESERVED SEATS:

10.1.1 Seats to be filled up on All India basis:

15 per cent of the seats for UG and 25 per cent for PG will be filled up by an All India Entrance Examination, conducted by the ICAR.

10.1.2 Seats to be filled up on Rajasthan Basis:

After deducting the number of seats mentioned in clause 1.1, there will be the following reservations:

- i. Sixteen per cent seats are reserved for natural born (not adopted) candidates belonging to Scheduled Castes as notified in the Presidential Order for the State of Rajasthan.
- ii. Twelve per cent seats are reserved for natural born (not adopted) candidates belonging to Scheduled Tribes as notified in the Presidential Order for the State of Rajasthan.
- iii. Twenty one per cent seats are reserved for natural born (not adopted) candidates belonging to Other Backward Classes (O.B.C.) as notified by the Government Order for the State of Rajasthan.
- iv. One per cent seats are reserved for candidates belonging to Special Backward Class (S.B.C.)

10.1.3 Reservation for Girls:

Out of the seats reserved for each of the categories mentioned in 1.2 and out of those remaining in General Category, 25 per cent seats shall be reserved for girls in each category.

10.1.4 Reservations under Handicapped Categories:

Three per cent seats are reserved for physically handicapped candidates. Admissions to these seats shall be made provided there is a permanent disability not less than 40 per cent and not of the nature which may hamper the functioning of the candidate in his/her profession. The certificate for permanent physical disability including the percentage, issued by the Medical Board duly constituted by the Central/State Government will only be considered. The seats under this category shall be derived from categories of General/ Scheduled Caste/Scheduled Tribe/O.B.C/S.B.C.(Boys and Girls) accordingly as per their merit.

10.1.5 Any other category announced by the State Government/University.



10.2 MODE OF ADMISSION TO RESERVED SEATS:

10.2.1 UG Programme:

- (i) The Merit List of the successful candidates shall be drawn category-wise. Starting from the top, the admissions will be granted in a category up to the seats available in that category.
- (ii) If the merit list of any reserved category remains un-exhausted after completing reservation quota of each category, the candidates from the remaining list shall be eligible for consideration for admission, on merit, against general category. (iii) Unfilled reserved seats of any category out of clause 1.1, 1.2 (i), (ii) & (iii) shall be filled up from the candidates of general category.

The following illustrations shall make the mode of filling reserved seats more clear:

Illustration I: If there are 8 seats reserved for the candidates of SC and the merit of the first two candidates in this category is such that it is higher than the merit of the last candidate getting admission against the General Category i.e. they are eligible to get admission against the General Category, still they will be given admission against the SC Category only and thus a total of 8 and not 10 SC candidates will get admission, as SC candidates.

Illustration II: If, however, against a quota of 8 seats reserved for SC candidates, the merit of the first 10 candidates in this category is such that it is higher than the last candidate getting admission against General Category, then the 9th and 10th SC candidates will get admission against General Category Seats.

Illustration III: If there are only 6 candidates who are successful in reserved category against the quota of 8 seats, then all the 6 (six) will be admitted in this category and the remaining 2 seats shall be transferred to the general quota.

10.2.2 PG Programme:

- i. Merit List of success candidates shall be drawn category wise.
- ii. The admission will be granted as per the roaster system notified by the State Government from time to time.
- iii. In case the candidate of required eligibility after passing Pre-P.G. examination in the subsequent year, wants admission in other specialty he/she has to produce,
 - a. Cancellation of Registration from the University,
 - b. Certificate of acceptance of his/her resignation from the head of the Institution, with the application of choice of subject and place before admission.



12. INTER-COLLEGE TRANSFERS

The rules for transfer of Under Graduate/ Post-Graduate students are adopted from SKRAU, Bikaner (University Notification No. F/Gen/Gr-IV/2001/840-70 dated 18/25.08.2001) and the same are endorsed by the committee of the Academic Council, Agriculture University, Jodhpur. The rules of inter college transfer are as follows:

1. College once accepted by the students, shall not be changed during the course of study of a particular academic programme.
2. In exceptional circumstances a student may be permitted to be transferred from one college to another college under the following conditions :-
 - i. No transfer of students shall be permissible during 1st year of the programme.
 - ii. No transfer of student shall be allowed from affiliated college to constituent college.
 - iii. For transfer in between the constituent colleges:- A student on good academic standing, after passing 1st year examination shall be permitted to apply for transfer on the consent of both the Deans of the constituent colleges.
 - iv. For transfer in between affiliated colleges:- A student on good academic standing after passing 1st year examination shall be permitted on the consent of both the Principals of the colleges. The NOC will be issued by the University.
 - v. For transfer in between two Universities: Students on good academic standing, after passing 1st year examination shall be permitted on the consent of both the Deans of the concerned colleges.
 - vi. The number of students transferring from one college to another college during the period of one year will be kept to the maximum limit of 5 per cent of its intake in anyone college in one year. As per University Notification No. F/Gen/SKRAU/Gr-II/11/885-96 dated 25.08.2011) further, 5 % seats may be reserved for transfer for wards of the employees of Agriculture University, Jodhpur and transfer will be undertaken from constituent to constituent and affiliated to affiliated colleges.)
 - vii. All the formalities of transfer on merit as per the procedure approved by the Vice Chancellor shall be completed within a period of 45 days of the admission in the semester system. No transfer shall be allowed in any circumstances after the lapse of the said period.
 - viii. A student studying in a recognized college may be allowed to be transferred provided the examination and course contents of the classes in the two colleges are at par.
 - ix. Transfer of a student may not be allowed during the course of his/her training for the applied subjects.



Annexure-I

Faculty, College of Agriculture, Mandor

Dean: Dr. B. S. Rajpurohit

Department of Extension Education

- Dr. V. S. Jaitawat
Professor
- Dr. Banwari Lal
Asstt. Professor

Department of Agronomy

- Dr. U. N. Shukla
Asstt. Professor

Department of Horticulture

- Dr. (Mrs.) Santosh Choudhary
Asstt. Professor

Department of Soil Science & Agril. Chemistry

- Sh. P. R. Raiger
Asstt. Professor

Department of Agricultural Economics

- Sh. K. C. Bairwa
Asstt. Professor

Student Functionaries:

▪ Sh. K. C. Bairwa	ADSW, Incharge, Games & Sports, Incharge Student Scholarship
▪ Dr. Banwari Lal	DDO, Incharge Establishment Cell, Incharge NSS
▪ Sh. P. R. Raiger	Incharge, Farm, Campus and Store
▪ Dr. (Mrs.) Santosh Choudhary	Incharge, Academic Cell, Assistant Superintendent Examination
▪ Dr. U. N. Shukla	Incharge Library & Computer lab

Important Telephone Numbers

	Office	Residence/Mob.	Email
Dean	0291-2572565		coajodhpur@gmail.com
ADSW	0291-2572565		



Annexure-II

Faculty, College of Agriculture, Sumerpur
Dean & Faculty Chairman: Dr. S.D. Ratnoo

Department of Entomology

- Dr.S.D. Ratnoo
Professor

Department of Soil Science & Agril. Chemistry

- Dr. H. P. Parewa
Asstt. Professor

Department of Agronomy

- Sh. L. K. Jain
Asstt. Professor

Department of Agricultural Economics

- Dr. P. C. Meena
Asstt. Professor

Student Functionaries:

▪ Dr. H. P. Parewa	ADSW, Incharge, Games & Sports, Placement cell & Technical cell
▪ Sh. L. K. Jain	Incharge Examination, Academic Cell, Dean and Faculty Chairman Cell & Warden, Girls Hostel
▪ Dr. P. C. Meena	Incharge, Library and Store

Important Telephone Numbers

	Office	Residence/Mob.	Email
Dean	02933 - 258776	02933-258205	coasumerpur@gmail.com
Hostel Warden		7597457243	
ADSW		9468959800	



Annexure-III

Faculty, College of Agriculture, Nagour

OSD: Dr. Ishwar Singh Kajala

Important Telephone Numbers

	Office	Residence/Mob.	Email
Dean	01582 - 247525		Coanaguar15@gmail.com



Annexure-IV

ABBREVIATIONS

ADSW	Assistant Director Students' Welfare
Ag./Agril	Agriculture/Agricultural
ARS	Agricultural Research Station
ARSS	Agricultural Research Sub Station
CDC	Central Disciplinary Committee
COA	College of Agriculture
C	Credit
CW	Course Work
DOA	Department of Agriculture
DRDA	District Rural Development Authority
DSW	Director Students' Welfare
EL	Experiential Learning
GOR	Government of Rajasthan
Hons.	Honours
Hrs.	Hours
IARI	Indian Agricultural Research Institute, New Delhi
JET	Joint Entrance Test
JRF	Junior Research Fellow
NCC	National Cadet Corps
NET	National Eligibility Test
NSS	National Service Scheme
OGPA	Overall Grade Point Average
PG	Post Graduate
PGS	Post Graduate Studies
PH	Physically Handicap
RAWE	Rural Agricultural Work Experience
READY	Rural and Entrepreneurship Awareness Development Yojana
SGPA	Semester Grade Point Average
UG	Under Graduate
VC	Vice-Chancellor



Annexure-V

ACADEMIC CALENDAR 2017-18

DATE	ACTIVITY
SEMESTER I 2017-18	
3 rd July to 5 th July, 2017	Registration of UG and PG students
6 th July, 2017	Commencement of classes of UG and PG students
Date to be notified by State Govt.	Students Union Election
13 th September, 2017	Mid Term Examination
11 th October to 13 th October, 2017	Inter-Collegiate Tournament
16 th October to 25 th October, 2017	Deepawali Break
17 th November, 2017	End of Class Work
20 th November, 2017	Semester Examination
20 th December, 2017	Inter-semester Break
SEMESTER II 2017-18	
1 st to 3 rd January, 2018	Registration of UG and PG students
4 th January, 2018	Commencement of classes of UG and PG students
29 th January to 5 th February, 2018	NSS Camp (7 days camp)
6 th March, 2018	Mid-term Examination
11 th to 13 th April, 2018	University Youth Festival
7 th May, 2018	End of Class Work
8 th May, 2018	Semester Examination



Annexure-VI

AGRICULTURE UNIVERSITY, JODHPUR

AFFIDAVIT BY THE STUDENT

- 1 I, _____ (full name of student) Son/Daughter of Sh. _____, having been admitted to _____, (Name of the College) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2 I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3 I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging
- 4 I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
- 5 I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6 I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER



Annexure-VII

AGRICULTURE UNIVERSITY, JODHPUR AFFIDAVIT BY PARENT/GUARDIAN

- 1 I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, _____ (full name of student), having been admitted to _____ (Name of the College), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2 I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3 I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4 I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5 I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 7 I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:
Address:
Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER



Annexure-VIII

	APPLICATION FORM FOR REGISTRATION AGRICULTURE UNIVERSITY, JODHPUR		
	For college use only	College Name:	Space for photo
		Date of Admission: -----/-----/-----	
		Category Cast: (SC/ST/OBC/GEN) Gender: (Male / Female)	

1.	Name of Student (In English)	
	(In Hindi)	
2.	Class	
3.	Enrolment No.	
4.	Date of Birth	
5.	State of which the candidates is bonafide resident	
6.	Blood Group	
	Aadhar Number	
	Bhamashah number	
	E mail	
8.	Permanent Address	
	Village / Street with house No.	
	Post Office	
	District & State	
	Phone No.	
9.	Local address :	
10	Father's Name (In English)	
	(In Hindi)	
11	Father's phone number	
	Occupation of father	

Signature of Dean

Signature of student



Annexure-IX

	APPLICATION FORM FOR HOSTEL ADMISSION AGRICULTURE UNIVERSITY, JODHPUR		
	For college use only	College Name:	Space for photo
		Date of Admission: -----/-----/-----	
		Category Cast: (SC/ST/OBC/GEN)	
	Gender: (Male / Female)		

Name of Student : _____

Father's Name : _____

Date of birth : _____

Blood group : _____

Students permanent address : _____

Mobile No. (Father) : _____

(Student) : _____

a. Mail ID : _____

b. Enrol No. : _____

c. Room No. : _____

d. Any Other Information : _____

Remarks of The Warden

Signature of Student

DEAN